



Minutes of the PARTNERSHIP BOARD held at Beech Hurst, Andover at 9.30am on Friday 23 October 2009

Attendees:

Name

Organisation

Janet Blann (Chair)

Chairman Test Valley Partnership,
Test Valley Community Services (TVCS)

Judy Venables

Chair, Crime & Disorder Reduction Partnership

Chief Supt. Rob Dexter

Hampshire Police

James Moody

Test Valley Partnership Manager (TVBC)

Jo White

Hampshire County Council – HAT Co-ordinator

Cllr. Sandra Hawke

TVBC

Rev Derek Overfield

BANHIM

Lynn Penny

HCC – Children's Services

Steve Cottrell

HCC – Education & Inclusion

Debbie Pike

Testway Housing

Bernard Sully

Corporate Director, TVBC

Christine Jackson

NHS Hampshire

Major Chris Christopher

DE&S Andover

Cllr. Roy Perry

Hampshire County Council

John Harrocks

North Hampshire Chamber of Commerce and
Industry

Jason Avery

Hampshire Fire & Rescue

Tim Jackson

Sparsholt College

David Gleave (For Item 2)

TVBC

Andrew Burgess (For item 5)

TVBC

Christine Brown (For item 6)

TVBC

Apologies from:

Roger Tetstall

TVBC- Chief Executive

Lt. Colonel Charles Milner Williams

Chairman Thruxton PC

Cllr. Ian Carr

Leader, TVBC

Vice Chairman Test Valley Partnership

Item 1	<u>Review of Actions agreed at July Board Meeting</u>	
Actions from the previous meeting		Progress
Local Development Framework – Core Strategy		
That the Board sends a letter formally expressing its concern at the decision to find the core strategy unsound. Partners to be consulted over the coming months as part of the re-working of the core strategy.		A letter was sent but we still await a response.
Responding to the Recession		
The Partnership to hold a further conference in November / December 2009		In place of a further conference an informative newsletter has been produced available on the TVP website.
Children and Young People’s Plan		
A presentation of how locality partnerships will be developed to be given to the Board once more information is available.		Steve Cottrell and Lyn Penny provided a presentation at Oct board meeting
JAFs Update and Action Plan		
Education Action Plan is prepared ready for the October meeting.		The Education Action Plan will be ready in the New Year

Item 2	Economic Prosperity – Developing a TVP Approach	
Purpose	To set out an approach for how the Partnership can reinvigorate its work with local businesses ensuring that the economy theme of the Community Plan is being appropriately addressed through the Partnership.	
Key points arising	<p>DG and JH presented a range of options to the Board for how the Partnership can develop its work around economic prosperity. The Board were briefed on the previous arrangements for engaging businesses and the challenges in securing their participation on a regular basis. JH described how this was an issue for LSP’s overall, but that the implications of the recession provides a stimulus for the partnership to re-visit the economy theme.</p> <p>It was recommended that the business representative organisations along with the Andover Vision Manager should come together as a small group and begin to develop an economic prosperity agenda for the Partnership. Local businesses would then be invited to attend relevant action groups across the community plan themes where appropriate and any tailored approaches to bring local businesses together would be led by the economic prosperity working group.</p> <p>It was recognised by the Board that there are differences in characteristics between the North and South of the Borough and that any work relating to economic prosperity should reflect these rather than try to create a single</p>	

	<p>approach.</p> <p>RP updated the Board that the Hants Economic Board is to create 500 apprenticeships for young people to be shared across the County which Test Valley should be able to benefit from and that HCC are to release land to build 400 affordable homes of which there may be appropriate sites in Test Valley.</p>
Action	Contact
Establish a small Economic prosperity working group consisting of business representative organisations, TVBC, HCC and the Andover Vision	DG / JH

Item 3	Children & Young People's Locality Partnerships
Purpose	To receive a briefing on the proposals to establish locality based children and young people's partnerships in Test Valley.
Key points arising	<p>LP and SC presented to the Board the proposals regarding the establishment of Locality Partnerships for Children and Young People.</p> <p>Current arrangements in Hampshire are well regarded locally and nationally but attainment of vulnerable children is still an issue and there are gaps and overlaps in how services are provided locally.</p> <p>Currently there is a Trust Board at a County level with eleven local partnerships across the districts all working towards the objectives of the Children's Plan. However, this approach has limitations including inconsistent engagement with schools and colleges locally, links between the local partnerships and the Hants Children's trust, the need for a greater focus on performance management and the need to establish a common approach to early intervention and prevention.</p> <p>The aim of the proposal is to establish smaller local partnerships by April 2010, which are not district wide but are still linked to LSP's and are instead configured around clusters of schools.</p> <p>The membership of the smaller locality based partnerships will need to involve all schools, academies, sixth form and education colleges, district councils, Local NHS, Children's Services, Voluntary organisations and local co-ordinators / managers of children's centres, parents support services etc.</p> <p>LP and SC highlighted to the Board that it was important as local partners we shaped how the locality partnerships are developed in Test Valley. It is anticipated in Test Valley that two local partnerships will need to be established.</p> <p>CJ said that by having in place a clear understanding across partners of the key issues in Test Valley regarding Children and Young People provides a focus for cluster based working. It is important to see how this approach will work from a borough wide perspective. SH felt it was important to "join up"</p>

	<p>local practitioners and JB identified that there was a strong platform to build on in Test Valley but asked how the Test Valley Partnership can support the next phase most effectively.</p> <p>SC said that a road map for how locality partnerships will be established in Test Valley will be developed and reported to partners at the January Board.</p>
Action points	Contact
Prepare a road map for how locality partnerships will be established in Test Valley and report back to partners at January Board.	SC & LP

Item 4	Hampshire Community Safety Strategic Review
Purpose	To update the Board on the outcomes of the Hampshire wide community safety review.
Key points arising	<p>JV updated the Board on the recent Hampshire wide Community Safety Strategic Review. The review aimed to identify ways in which activity relating to community safety priorities can be better co-ordinated across the county, to ensure funding is used effectively and that services are targeted at areas of greatest need. Following the review a Development Plan has been written and approved by the County Commissioning Group.</p> <p>Funding levels are still being debated. There is likely to be a further top slice in funding allocations to the District Crime and Disorder Reduction Partnerships (CDRP) so that the additional funding at a county level can be used to pay for the centrally commissioned services within the Development Plan.</p> <p>JV reported that the Test Valley CDRP had been fully involved in the consultation process. Given the changes in funding and the move towards targeting resources at areas with greatest need, there are likely to be some funding issues where priorities aren't recognised as county wide priorities. However, it is important to note that there is a fair degree of alignment between the Joint Areas of Focus and the County Development Plan.</p> <p>Should any funding issues arise regarding the delivery of local projects then the CDRP will report these to the Board for Partners to consider options for how to take them forward.</p> <p>RD commented that there are sensitivities around targeting "hot spots" especially given that Test Valley is one of the safest places so often issues are hidden. However, he also commented that there are merits in developing central approaches providing that each local CDRP is able to articulate its local priorities.</p> <p>The Board also discussed some of the determinants of crime in terms of the</p>

	support provided to young people, the links with health and housing and how by considering these we will be able to take a partnership wide approach through the Joint Areas of Focus in tackling community safety priorities.
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Item 5	Joint Areas of Focus	
Purpose	To provide an update on JAF progress including Performance Management and the PTP case study.	
Key points arising	<p>JM distributed copies of the case study undertaken by “progress through partnership” on the TVP Joint Areas of Focus (JAF). The JAFs have been recognised as a best practice model for Local Strategic Partnerships across the south east region.</p> <p>JM & AB then updated the Board on the recent developments regarding the roll out of the performance framework for the Partnership. The aim of the new framework is to provide a simple yet effective way in which the Partnership can demonstrate how it’s moving forward against the JAFs. The framework will focus on two perspectives:</p> <ol style="list-style-type: none"> 1. Are we achieving against the actions for each JAF set out in the partnership action plans 2. What impact is our JAF work having on national and local performance indicators <p>The Board will receive reports on the progress of the JAFs highlighting where there are successes and where there are issues that require Board input. JM and AB are currently working with action group co-ordinators to establish local indicators and agree the timescales for delivering actions within each of the Partnership plans.</p> <p>Board members commented that it was important to be able to see varying levels of information depending on the performance issues being presented. JM said it was important to strike the right balance of how much information to include in reports to the Board and that it was important to use the overall structure of the partnership to monitor performance.</p>	
Action		Contact
Ensure symbols used in performance reports don’t rely on colour		AB/ JM
Prepare first set of reports for January Board meeting		AB / JM

Item 6	Partnership Approach to Communication	
Purpose	To discuss how the Partnership can develop a joint approach to communication in regards to the Joint Areas of Focus work.	
Key points	CB described to the Board that it was important to explore some of the joint	

arising	<p>communications needs of the Partnership so as to ensure that the Partnership has in place a consistent approach.</p> <p>A key part to any communications approach should focus on raising awareness and understanding amongst partners of the work of the TVP. The purpose of undertaking wider communication with the public would need to be thought through in more detail so as to identify the benefits this would bring.</p> <p>JV felt that as Chair of the Crime and Disorder Reduction Partnership (CDRP) that the TV Partnership overall might benefit from having in place a communications strategy which the CDRP could sign up to.</p> <p>RP highlighted it was important for Councillors to have a greater understanding of the work that the TVP is delivering through newsletters and e-bulletins. TJ welcomed the idea that CB and JM develop some proposals with options for Board members to consider and bring these back in January.</p>
Action	Contact
Partners to send any ideas / requirements regarding communication to inform the proposals by email to Christine Brown: cbrown@testvalley.gov.uk	Board Members
Proposals with options for how the Partnership can move forward on communication to be presented to the next PMG and Board meetings.	CB / JM
Prepare a newsletter highlighting the recent work of the Partnership and distribute across the networks.	JM

Item 7	My Test Valley
Purpose	To update the board on the progress being made to implement the new Partnership Citizens Panel – My Test Valley
Key points arising	<p>JM updated Board members on the current work being undertaken to develop My Test Valley. Every tenth household across the Borough has been sent an invitation to join My Test Valley (4500 letters) as well as existing members of the previous TVBC citizens panel. It's hoped to enlist between 1500 and 2000 panellists. Other methods to encourage new panellists will include leaflets in leisure centres and libraries as well as press releases to the local media.</p> <p>A dedicated web page has been set up which can be accessed via www.mytestvalley.com . Partners agreed to link their websites to this address.</p> <p>JM reported that the first survey will focus on “access to services”</p>
Action	Contact
Send out the first survey “Access to Services” once new panel has	JM

been created.	
Partners to link their websites to My Test Valley and support distribution of leaflets through their networks	All

Item 8	HCC Funding Application	
Purpose	For the Board to endorse the funding application made to the HCC Community Strategy budget	
Key points arising	<p>BS outlined to the Board the arrangements regarding this fund. £10,000 is available for each LSP across Hampshire to support ongoing development and delivery of community strategy priorities.</p> <p>This year the Partnership would bid for the following:</p> <ul style="list-style-type: none"> • Supporting the cost of the Partnership Manager • My Test Valley • Support towards reinvigorating the work around economic prosperity 	
Action		Contact
The Board endorsed the funding application made to the HCC Community Strategy budget		BS

Item 9	Any Other Business	
Purpose		
Key points arising	<p>JB thanked Debbie Pike, Roy Perry and Bernard Sully, who will be leaving the Board, for their hard work and dedication to the Partnership over the years.</p> <p>SH updated Board members on the production of a short film which has been produced by local students called “Animated Andover” – the film features people going about their day life. It was shown on the walls of the Guildhall and Asda. This was partly funded by the Arts Foundation. JM will make contact with the group and arrange for the film to be shown at a future partnership meeting.</p> <p>The Mayor will be officially opening the Arts Chapel at St Mary’s, Guildhall, Andover, on Friday 20 November.</p> <p>RP mentioned his gratitude over the joined up thinking between Testway and HCC concerning the recent re-surfacing of pavements in the borough.</p> <p>CJ highlighted that it was National Drinking Awareness Week 19-23 Oct. The attached link takes you to the NHS site and you can test your knowledge about drinking levels. http://www.hampshire.nhs.uk/index.php/your-health/rethink-your-drink</p>	

Meeting Dates for 2010

	Board <i>Meets 4 times a year</i>	PMG <i>Meets 4 times a year, 2 wks before Board</i>
JAN 10	<ul style="list-style-type: none"> • Friday 22 Jan • 9.30 - 12.30 (Council Chamber Romsey)	<ul style="list-style-type: none"> • Friday 8 Jan • 9.30 - 11.30 (Small Council Chamber Romsey)
FEB 10		
MAR 10		
APR 10	<ul style="list-style-type: none"> • Friday 23 Apr • 9.30 - 12.30 Upper Floor, Guildhall, Andover	<ul style="list-style-type: none"> • Friday 9 Apr • 9.30 - 11.30 (Small Council Chamber Romsey)
MAY 10		
JUN 10		
JUL 10	<ul style="list-style-type: none"> • Friday 23 July • 9.30 - 12.30 (Council Chamber Romsey)	<ul style="list-style-type: none"> • Friday 9 July • 9.30 - 11.30 (Small Council Chamber Romsey)
AUG 10		
SEP 10		
OCT 10	<ul style="list-style-type: none"> • Friday 22 Oct • 9.30 - 12.30 Upper Floor, Guildhall, Andover	<ul style="list-style-type: none"> • Friday 8 Oct • 9.30 - 11.30 (Small Council Chamber Romsey)
NOV 10		
DEC 10		

- PMG – Partnership Management Group
- Board – Partnership Board