



Minutes of the PARTNERSHIP BOARD held in the Council Chamber, Romsey at 9.30am on Friday 22 January 2010

Attendees:

Name	Organisation
Janet Blann (Chair)	Chairman Test Valley Partnership
Cllr Ian Carr	Leader TVBC & Vice Chairman Test Valley Partnership
James Moody	Test Valley Partnership Manager (TVBC)
Roger Tetstall	Test Valley Borough Council – Chief Executive
Supt. Richard Rowland	Hampshire Police
Cllr Sandra Hawke	TVBC / Portfolio Holder for Housing, Health & Communities
Cllr Pat West	Hampshire County Council
Jo White	Hampshire County Council – HAT Co-ordinator
Rev. Overfield	BANHIM
Steve Cottrell	HCC – Children’s Services
Christine Jackson	NHS Hampshire
John Harrocks	North Hampshire Chamber of Commerce and Industry
Jason Avery	Hampshire Fire & Rescue
Lt. Col. Charles Milner-Williams	Chairman Thruxton PC
Steve Benson	Testway Housing
Karen Eastley (for Item 2)	Test Valley Borough Council
Steve Lees (for Item 3)	Test Valley Borough Council
Brian Cowcher (for Item 6)	Test Valley Borough Council
Samantha Hudson (for Item 4)	Healthier Hampshire Partnership

Apologies from:

Tim Jackson	Sparsholt College
Judy Venables	Chair, Crime & Disorder Reduction Partnership
Lt. Col. Phil Everitt	DE&s Andover
Lyn Penny	Hampshire County Council

Item 1	<u>Review of Actions agreed at October Board Meeting</u>	
	Actions from the previous meeting	Progress
	Economic Prosperity - developing a TVP Approach	
	Establish a small Economic prosperity working group consisting of business representative organisations, TVBC, HCC and the Andover Vision.	Progress for smaller Action Group is underway – update at April Board Meeting.
	Children & Young People’s Locality Partnerships	
	Prepare a road map for how locality partnerships will be established in Test Valley and report back to partners at January Board.	Fuller notes on item 5
	Joint Areas of Focus	
	Ensure symbols used in performance reports don’t rely on colour. Prepare first set of reports for January Board meeting	First reports to be presented to Board in item 6
	Partnership Approach to Communication	
	Partners to send any ideas / requirements regarding communication to inform the proposals by email to Christine Brown: cbrown@testvalley.gov.uk	Christine Brown and James Moody will meet to review proposals in preparation for next PMG.
	Proposals with options for how the Partnership can move forward on communication to be presented to the next PMG and Board meetings.	Due to the bad weather the January PMG had to be postponed.
	Prepare a newsletter highlighting the recent work of the Partnership and distribute across the networks.	A Newsletter went out to all Partners before Christmas. The next one is due early Spring.

Item 2	Adapting to Climate Change	
Purpose	To receive an update on the progress being made towards the LAA target of adapting to climate change.	
Key points arising	<p>KE briefed the Board on the work being undertaken by TVBC to assess risks in regards to climate change. Adapting to climate change forms part of the Local Area Agreement work and JAF 12. The main risks for Test Valley relate to the possible risks of extreme flooding / drought. The next step is to now look at how risks can be reduced by working with partners followed by the development of an action plan.</p> <p>KE then went on to talk about issues regarding sustainability and the work of the Environment Action Group. Following the approval of its Sustainability strategy and Carbon Management Plan, Test Valley Borough Council has saved energy in the following areas:</p>	

	<ul style="list-style-type: none"> • PCs are now being switched off 70% of the time • Also installing better heating systems in sports centres. • Fleet Management System – Tracking system for council vehicles looking at where efficiencies in routes can be made • Server virtualisation project has reduced the TVBC electricity bill at Beech Hurst by a 1/3. <p>Other areas of work also include –</p> <ul style="list-style-type: none"> • River Anton enhancement Scheme • Planting of 600 trees in Rooksbury Mill (now identified as a local nature reserve) <p>KE reported that the Environment Action Group is now involving a range of partners including both the Andover and Romsey Transition Towns. The group currently acts as an information forum and an action plan is being developed for how they will contribute to JAF 12. In particular this will focus around supporting local communities to become more sustainable.</p> <p>JA informed the Board that the fire service have been reducing fuel consumption by using mountain bikes while doing visual audits. He also mentioned they look for ways of reducing possible incidents and monitor high risk sites. JA and his environment officer are keen to get together with KE to discuss various energy saving ideas at the fire station.</p> <p>IC had been given 2 spark plugs to trial which are said to save 77% of petrol; he asked if anyone would be interested in testing. RR indicated he would be interested. RR also highlighted that in a similar way to the fire service the Police are looking for ways to reduce mileage and increasing the use of bikes.</p> <p>CMW congratulated KE on a positive yet realistic approach being taken to addressing issues of sustainability.</p>
Decision	Contact
The Board agreed that another update would be useful.	KE
Police to pilot use of the spark plugs that save petrol use	RR / IC

Item 3	Core Strategy update
Purpose	To receive an update on the planned work in 2010 regarding the core strategy
Key points arising	<p>SL updated Board members on the progress of the core strategy following its withdrawal in 2009. The following work will be undertaken:</p> <ul style="list-style-type: none"> • Re-analyse all of the proposed sites and assess accessibility • Re-visit information that partners have provided • Publish new version in 2010 ready for enquiry in 2011

	SL will provide the Board with a more in-depth presentation as the strategy begins to take shape providing a review of where we are. The Partnerships action groups will also be invited to contribute to discussions as the process evolves.
Action points	Contact
The Core strategy team to visit each of the action groups as part of the review of information that partners have provided.	SL

Item 4	Hampshire Health & Wellbeing Strategy	
Purpose	To endorse the Hampshire Health and Wellbeing Strategy	
Key points arising	<p>Samantha Hudson presented to the Board a brief overview of the county wide strategy for health and wellbeing. The strategy focuses on three areas which are:</p> <ul style="list-style-type: none"> • Promoting healthier lifestyles • Focusing on people at risk with early intervention • Healthy communities <p>The Test Valley Health and Wellbeing group reviewed the strategy at its last meeting and has endorsed it. CJ said that the county strategy reflected the same priorities as the Test Valley Partnership Health and Wellbeing Joint Areas of Focus, which will enable partners to work effectively in addressing the key issues at both a local and county wide level. JM and Verna Brown met with Samantha recently to discuss practical arrangements for sharing local performance information within the wider county context.</p> <p>A discussion grew concerning the need for more communication and sharing of information between agencies to ensure that there is a co-ordinated approach to working with vulnerable / elderly high risk individuals. JA gave an example of an incident where an elderly person had died in a fire but they were unaware he was a high risk case with other agencies.</p> <p>SH commented that working closer together would provide opportunities for different agencies to visit elderly and vulnerable people without drawing attention to them. For example sometimes it would be better if the fire service could visit rather than the police.</p>	
Action	Contact	
The Board endorsed the Hampshire Health & Wellbeing Strategy	Samantha Hudson	

Item 5	Children & Young People's Locality Partnerships	
Purpose	To receive an update on the project to implement the Children and Young People's locality partnerships in Test Valley.	
Key points arising	Since the last Board meeting more details regarding the roll out of locality partnerships have begun to emerge. Briefing sessions for stakeholders	

	<p>have taken place, a performance framework has been established and local partners have been asked to consider how the partnerships can work in practice within each area of Hampshire.</p> <p>SC highlighted that partners and head teachers will be meeting on 29th January to agree the number of partnerships to be established in Test Valley, how they will be managed and the timetable for implementation. Part of this will include the recommendation that two locality partnerships are established in Test Valley. SC stressed the need to involve partners within the localities to ensure a bottom up approach which will mean that the partnerships are focused and sustainable.</p> <p>RR asked that there is integration around intervention scales for children and young people and in particular in regards to the Partnership Action Teams in Test Valley which are managing a number of anti social behaviour cases. This will be an opportunity to join up referral processes.</p> <p>This agenda item will remain on the Board agenda whilst the partnerships are being developed and a further update will be provided in April.</p>
Action points	Contact
SC to update the board at its April meeting	SC

Item 6	Joint Area of Focus 4 & 8 – Performance Reports
Purpose	To receive a performance report on JAF 4 and JAF 8 using the new performance framework
Key points arising	<p>JM presented the Board with performance reports for JAF 4: Support more cohesive and resilient communities in Test Valley and for JAF 8: Co-ordinating the development of the New Neighbourhoods. This is the first time that the Board has received performance reports using the new framework.</p> <p>JAF 4: Overall there are no concerns regarding the progress of this JAF and the delivery of the milestones. Some further thought will need to be given to reviewing the current success measures as the targets reflect the county wide targets and partners may want to set more locally based ones.</p> <p>JAF 8: Good progress has been made to involve a range of partners in this JAF and at East Anton the site specific group has met. Future meetings of this group will be based around theme issues with the next one likely to be focusing on health. Once the new community development worker for East Anton is recruited they will be able to take forward more of this work.</p> <p>JM thanked the action group co-ordinators for their hard work in taking forward the new performance framework and felt that this approach will now support all groups throughout the Partnership to manage the JAFs appropriately. BC found the new performance reports helpful in that they provide a good focus and highlight where partners need to tackle issues at both a board and action group level.</p>

	<p>RT commended JM for the work to implement the new performance framework and in particular felt that it was important that it had established a clear link with the Local Area Agreement through developing a common language.</p> <p>DO felt that it was important that the Partnership can now monitor its performance and impact by “telling a story” of how partners are working to address the JAFs.</p>
Action points	Contact
JM will work with the action group co-ordinators to produce performance reports for each of the remaining JAFs	JM
The Partnership Board to receive JAF performance update reports at each meeting	JM

Item 7	Turnaround Evaluation Report
Purpose	To receive the findings of the Turnaround Evaluation and to agree the areas for improvement
Key points arising	<p>JM presented to the Board the key findings from the recent evaluation of the Turnaround project. Board members were reminded that this was not an evaluation of the impact or outcomes that the project has achieved, but a review of how the project is delivered and its future needs.</p> <p>The evaluation assessed the following themes:</p> <ul style="list-style-type: none"> • Delivering the vision of the project • Steering the project and the framework for partnership working • Capacity and Resources <p>Headline findings include the need to re-focus the current action plan and make a much closer alignment with the Joint Areas of Focus, consider options for how the community can be more actively involved in managing the project and making sure that the project is being managed in an efficient manner. Full details of the evaluation findings can be found in the report, copies of which are available on request from JM. Following the evaluation an improvement plan has been produced which has been presented to the Turnaround Steering Group.</p> <p>RT was grateful for Testway’s hard work and hoped they would continue to drive forward Turnaround with partners locally. SB said that Testway has been at the heart of the Turnaround project but partners need to continue to work closely together to ensure that the project is sustainable longer term.</p> <p>SH asked who would be responsible for delivering the improvement plan that has resulted from the evaluation. JM confirmed that the Turnaround Steering Group will be responsible for taking forward the evaluation</p>

	<p>recommendations.</p> <p>PW expressed concern that in taking forward the evaluation findings partners must ensure that volunteers are being supported appropriately and that too much isn't being placed on them.</p>
Action	Contact
The Turnaround Steering group will review the evaluation improvement plan setting out milestones for how the recommendations will be implemented during 2010.	JB / JM

Item 8	Hampshire Action Team update	
Purpose	To update the Board on the development of the Hampshire Action Team (HAT) in Test Valley	
Key points arising	<p>JW gave the Board an update following the decision to re-establish the Hampshire Action Teams with each one having the following focus:</p> <ul style="list-style-type: none"> • Tackling economic, social and health inequalities in the area • Supporting the delivery of Hampshire's improvement priorities as reflected in the Hampshire Local Area Agreement • Supporting the Executive Member for Environment on highways and transportation priorities through local stakeholder engagement <p>The purpose of HATs will be to provide a strong role for all local Hampshire County Council Members to improve the quality of life in their area by ensuring that County Council services are responsive to local needs and priorities, and that activity is integrated with that of other local partners.</p> <p>The first Test Valley HAT meeting will take place in February. As part of the first meeting members will be looking at a district profile which has been produced setting out key priorities, targets and data relating to Test Valley.</p> <p>CJ highlighted that health profiles are being produced for each district which could link with the HAT profiles. Both RR and RT stressed that sharing and pooling together profiles and data is essential to ensuring a consistency of information is being used by partners.</p> <p>JB suggested JW report back to the Board with another update at the next meeting.</p>	
Action points	Contact	
JW to report back to the Board in April	JW	
The district profile once finalised is circulated to partners	JW	
Opportunities to share data and information across partners is explored	JM	