



Minutes of the PARTNERSHIP BOARD held in the Guildhall, Andover at 9.30am on Friday 23 April 2010

Attendees:

Name	Organisation
Janet Blann (Chair)	Chairman Test Valley Partnership
Cllr Ian Carr	Leader TVBC & Vice Chairman Test Valley Partnership
James Moody	Test Valley Partnership Manager (TVBC)
Roger Tetstall	Test Valley Borough Council
Andy Ferrier	Test Valley Borough Council
Chief Supt. Richard Rowland	Hampshire Police
Cllr Sandra Hawke	TVBC / Portfolio Holder for Housing, Health & Communities
Jo White	Hampshire County Council
Rev. Derek Overfield	BANHIM
Jason Avery	Hampshire Fire & Rescue
Lt. Col. Charles Milner-Williams	Chairman Thruxton PC
Tim Jackson	Sparsholt College / Andover College
Judy Venables	Chair - Community Safety Partnership
Lt. Col. Phil Everitt	Headquarters Land Forces
Lyn Penny	Hampshire County Council
Julian Paine	Testway Housing
David Benwell	Parish Councillor
Marianne Piggin	Test Valley Borough Council (For item 3)
Paula Staff	Test Valley Borough Council (For item 6)

Apologies

Rob Carroll	NHS Hampshire
Steve Cottrell	HCC – Children's Services
Christine Jackson	NHS Hampshire
Steve Benson	Testway Housing
Cllr Pat West	Hampshire County Council

Item 1	<u>Review of Actions agreed at January Board Meeting</u>	
Actions from the previous meeting	Progress	
Adapting to Climate change		
A future update on Climate Change to Board.	A Board update will be provided in October	
Police to pilot use of the spark plugs that save petrol use	Unfortunately the spark plugs would only work in petrol vehicles and the police only have diesel vehicles.	
Core / Strategy Update		
The Core strategy team to visit each of the action groups as part of the review of information that partners have provided.	A response to the Planning Inspectorate's letter was sent to the Board. Steve Lees will update the board again at the July Meeting.	
Children & Young People's Locality Partnerships		
Steve C to update the board again after the meeting on 29 Jan.	Please see Item 2	
Joint Area of Focus 4 & 8 – Performance Reports		
JM to work with the action group co-ordinators to produce Performance reports for each of the remaining JAFs. The Partnership Board to receive JAF performance update reports at each meeting	Please see Item 4	
Turnaround Evaluation Report		
The Turnaround Steering group will review the evaluation Improvement plan setting out milestones for how the recommendations will be implemented during 2010.	An away day for the Steering group is planned for 29 th April to develop the new action plan.	
Hampshire Action Team		
JW to report back to the Board in April. The district profile once finalised is circulated to partners. Opportunities to share data and information across partners to be explored	For more details please see item 7 The district profile is still to be validated.	

Item 2	Local Children's Partnership (Lyn Penny)
Purpose	To provide the Board with an update on the current work to establish the local children's partnerships in Test Valley.
Key points arising	<p>LP provided an update to the Board on the continuing work to establish two locality children's partnerships in Test Valley. At a meeting of partners on 29 Jan it was agreed that Peter Warburton (Executive Head Teacher at Romsey School) would be the Interim Leader of Test Valley South and Chris McShane, (head Teacher of Winton School) would be Interim Leader of Test Valley North Local Children's Partnerships respectively. There will be 20 Children's Partnerships established across the County over the coming months.</p> <p>JV asked what would happen in the rural areas in between the north and south. LP said that the head teacher of Test Valley School will be making a decision shortly as to whether they participate in the north or south partnership. Developing a third partnership is not an option as it would not be sustainable.</p> <p>IC raised concern over the duplication of work and everyone agreed that it is imperative that the new partnerships are able to link effectively with the Test Valley Partnership and the Joint Areas of Focus. JM will be working closely with both LP and SC to ensure a joint approach is in place.</p>

Item 3	Parish Planning (Marianne Piggin)
Purpose	To endorse the Broughton Parish Plan.
Key points arising	<p>MP presented to the Board the Broughton Parish Plan which had recently been endorsed by the Community Development Action Group. MP confirmed that the plan had been developed on the basis of sound community consultation and as a result had a number of clear actions which members of the community and partners will be able to take forward over the coming years.</p> <p>CMW said it was a "super Parish Plan" but asked if as a result Broughton would now discard its Village Design Statement. MP felt that having both a Parish Plan and Village Design Statement as separate documents is sometimes better; however, both documents should reflect each other.</p> <p>JV noted that funding wasn't mentioned in the plan. MP and JB both confirmed that in order to take forward some of the actions would require parishioners to develop fundraising approaches which they will be supported to do so. It was also recognised that it's important to manage expectations as well.</p> <p>Overall the Board were very supportive of the Plan and commended Broughton for developing a high quality Parish Plan which the Board were happy to endorse.</p>
Action points	Contact
The Board endorsed the Broughton Parish Plan	MP

Item 4	JAF Performance Report	
Purpose	For the Board to receive an update on current JAF performance.	
Key points arising	<p>JM gave an update on current JAF performance as detailed in the performance report given to partners. JM confirmed he was aiming to further increase the number of JAFs being monitored by the next Board meeting in July.</p> <p>Overall performance across the JAFs was good with most projects on track.</p> <p>JM referred partners to the ongoing work following the evaluation of the Turnaround project. The Steering Group will be coming together at the end of April to review the current action plan and to respond to the overall findings of the evaluation.</p> <p>JM also confirmed that having recently met a representative from the Big Lottery who was very interested in the Turnaround Project, a visit is now planned for 4th August at King Arthur's Way.</p> <p>It was also confirmed that £20,000 has been successfully bid for from the Improvement and Development Agency which will help fund the Community Conversations project.</p>	
Action		Contact
Further JAFs to be added to the performance framework		JM
Community Conversation pilots to be launched		JM

Item 5	Delivering a Partnership approach to Community Engagement (James Moody)	
Purpose	An overview of how the Partnership is taking forward its approach to delivering community engagement, including an update on the first My Test Valley Survey.	
Key points arising	<p>JM reported that the first My Test Valley survey has gone out to over 500 residents. The theme was "Access to Services" and there had been a very successful response rate of 70% so far. Further recruitment to the Panel using the Customer Insight tool is planned so as to grow the panel to around 1500 residents. A young people's version of My Test Valley will be developed later in the year using the Schools and College as part of the work associated with the Local Children's Partnerships.</p> <p>JM reminded partner's that for My Test Valley to be a partnership led approach, requires the continuing support of all partners in helping to identify the themes of the surveys and preparing questions.</p> <p>SH was concerned about excluding people who did not have internet access. JM assured her that we have about 80 residents who had chosen to respond to the surveys via a paper version which is offered if they are unable to access the internet.</p>	

Action points	Contact
Feedback of the results from the first survey are disseminated to Partners	JM

Item 6	Total Place & Customer Insight Briefing (James Moody / Paula Staff)
Purpose	To brief the Board on the development of Total Place and customer insight and to outline opportunities where this approach will benefit the Partnership in taking forward the Joint Areas of Focus. This item will also include the proposals for the 2 Community Conversation pilots.
Key points arising	<p>JM introduced Paula Staff (PS) who is Customer Services Manager at Test Valley Borough Council. JM and PS delivered a presentation bringing together the strands of Customer Insight and Total Place to propose a project opportunity that the Partnership can take forward which focuses on delivering more customer-led services in partnership. A copy of the presentation is available on request.</p> <p>With greater pressure on budgets and the need to deliver efficiencies whilst continuing to improve outcomes for local people, means that services have to be more customer focused and cut across organisational barriers. Using customer insight data, we will be able to look at how specific groups of citizens use local services and to what level. By engaging citizens in this process through the community conversations pilots, the partnership will be able to assess where there are opportunities for delivery to become more focused and efficient.</p> <p>JM referred partners to a previous issue that was discussed at the January Board meeting which focused on the need to share better information and join up delivery in regards to our most vulnerable and isolated citizens. The Community Conversations project will enable the partnership to take forward the points raised in that debate by providing a vehicle to share data using customer insight and engage with services and services users through the community conversation events. It is proposed that pilot 1 focuses on issues relating to vulnerable and isolated adults and pilot 2 will focus on issues relating to Teenage conceptions and alcohol misuse as part of a stronger communities theme.</p> <p>JM and PS confirmed that the resource is in place to take the Community Conversations forward through the Hants customer insight project and the grant from the IDEA. Partners will need to contribute by taking part fully in delivering the project and by being able to extract relevant data from their organisations to inform the customer insight work.</p> <p>IC reported that he found the information and project proposal exciting. DO made reference to vulnerable and isolated not necessarily being the same thing and JM confirmed that a key part of the work would be to agree the aspect of vulnerability or isolation that the pilot will focus on.</p> <p>JA said that the Fire Service will benefit by using the same data used by other partners which highlights where vulnerable people are and the</p>

	<p>services they access. RR said it was very hard to identify vulnerable people at present so this would be a great help and thought it a superb idea.</p> <p>CMW thought it was a good idea but mentioned Data Protection. PS assured everyone that individuals would not be identified. (Data info would only drill down as far as 5 postcodes) and the analyst would be the only person to see that level of data, so personal information wouldn't ever be in the public domain.</p> <p>RT said it was a good opportunity to prove the concept of Total Place and Customer Insight and that TVBC were committed for it to work. JP commented that Testway have about an 80% detailed insight into their residents and would be keen to be involved in the project.</p> <p>JM and PS concluded the presentation by saying that partners would be contacted to take part in the projects and that a project group for each pilot will be established over May / June.</p>
Action points	Contact
The Board supported the proposed project.	JM
Project plans to be produced for both pilots and project groups established	JM / PS

Item 7	Test Valley Hampshire Action Team update (Jo White)
Purpose	To provide the Board with an update on the current work of the Test Valley HAT.
Key points arising	<p>JW provided the Board with an update on the Test Valley HAT. New terms of reference had been developed for the HATs with a focus on tackling inequalities.</p> <p>SH queried how Borough Councillors can be involved in the HATs and also raised concerns regarding duplication with the work of the Test Valley Partnership. JW said that the HATs were at an early stage at the moment and assured partners that duplication would be avoided by the TVP and the HAT working closely together.</p> <p>AF suggested that JM went along to the next HAT meeting to raise awareness of the JAFs and opportunities for the HATs and TVP to work together.</p>
Actions	JM to attend the next HAT meeting

Item 8	<u>AOB</u>
JV made partners aware that the Crime and Disorder Reduction Partnership has now returned to its original name of Community Safety Partnership.	