



## Minutes of the PARTNERSHIP BOARD held in the Guildhall, Andover at 9.30am on Friday 20<sup>th</sup> April 2009

### Attendees:

<b>Name</b>	<b>Organisation</b>
Janet Blann (Chair)	Chairman Test Valley Partnership, Test Valley Community Services (TVCS)
Cllr. Ian Carr	Leader, TVBC Vice Chairman Test Valley Partnership
Judy Venables	Chair, Crime & Disorder Reduction Partnership
Lt. Colonel Charles Milner Williams	Chairman Thruxton PC
Roger Tetstall	Chief Executive, TVBC
Superintendent Rob Dexter	Hampshire Police
James Moody	Test Valley Partnership Manager (TVBC)
Sian Campbell	Hampshire County Council – HAT Co-ordinator
Cllr. Sandra Hawke	TVBC
Jason Avery	Hants Fire Service
Rev Derek Overfield	BANHIM
Lynn Penny	HCC – Children's Services
Debbie Pike	Testway Housing
Bernard Sully	Corporate Director, TVBC
Cllr. Roy Perry	Hampshire County Council (HCC)
Tim Jackson	Sparsholt College - Andover
Christine Jackson	NHS Hampshire
John Harrocks	North Hampshire, Chamber of Commerce and Industry
Steve Lees (for items 2 & 4)	TVBC – Planning Policy
Sarah Macleod (for items 3 & 4)	Senior Community Development Officer (TVBC)
Garry Tallett (for item 6)	Community Safety Manager, TVBC
Mags Todd (for item 9)	Turnaround Project

### Apologies from:

Lt Col Philip Everitt	DE&S Andover
Steve Cottrell	HCC – Education & Inclusion

<b>Item 1</b>	<b><u>Review of Actions agreed at April Board Meeting</u></b>	
	<b>Actions from the previous meeting</b>	<b>Progress</b>
	<b>Current economic climate</b>	
	That the Partnership holds a conference which will address the issues and impact of the recession.	Conference held in April with 56 people from across a number of agencies in attendance.
	<b>Test Valley Children &amp; Young People's Plan</b>	
	The Board endorsed the CYYP process and plan. Board Members were invited to the Action Planning Day on 5 March.	Action Planning day held and plan is being finalised
	<b>Army Land HQ</b>	
	Fire Service made contact with the Andover site to discuss provisions of home safety advice. JA spent a very productive half day at the camp, which will hopefully result in a long term relationship between the two. More training options in the future.	Ongoing

<b>Item 2</b>	<b>Sustainability Strategy &amp; NI 188 – Planning to adapt Climate Change</b>	
<b>Purpose</b>	To update the Partnership on the development of Test Valley Borough Council's Sustainability Strategy and to make partners aware of the work required by the Local Area Agreement in relation to adapting to climate change (NI 188)	
<b>Key points arising</b>	<p><b>TVBC Sustainability Strategy</b></p> <p>Steve Lees informed the Board that the Sustainability Strategy had been agreed by the TVBC Cabinet. It sets the framework for how the Council intends to address climate change issues and recognises the need to work with partners in tackling the associated issues. The strategy aims to be realistic in the short, medium and long term and progress will be reported to the TVP Environment Action Group.</p> <p>The issue of Transition Towns was raised and whether the strategy was supportive of such projects. Steve Lees commented that TVBC would be supportive of such activity providing there was a ground swell at community level.</p> <p>RP highlighted that HCC has commissioned a group in Petersfield to look at this issue and that it would be good to link up.</p> <p><b>NI 188 Adapting to Climate Change.</b></p> <p>Following the Climate Change Act all public bodies are to report on how</p>	

	<p>they are adapting to climate change. As a result adaptation plans need to be produced.</p> <p>The TVP has a role to play in that it must assess the overall risks regarding to climate change. The first element of work is to scope the areas of risk and begin to identify the potential impact.</p> <p>In Test Valley there are 2 main issues:</p> <ul style="list-style-type: none"> <li>- Extreme wet weather and flooding</li> <li>- Extreme Drought</li> </ul> <p>JA, The Fire Service now has the environment as a corporate priority and is reviewing the risks. They are interested in the impact of extreme weather and would be happy for their Green Officer to link up with TVBC or for partners to visit the fire station. SL would be happy to share the outcomes of the Carbon Management Plan work with the Fire Service in order to compare notes.</p>
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<b>Item 3</b>	<b>Parish Plans</b>	
<b>Purpose</b>	To endorse the Sherfield English Parish Plan as recommended by the Community Development Action Group.	
<b>Key points arising</b>	<p>Sarah Macleod (Senior Community Development Officer) introduced the item and set out the background to Parish Planning in Test Valley:</p> <ul style="list-style-type: none"> <li>• Parish Plans set out the needs and aspirations of local parishes and reflect what is important locally.</li> <li>• 7 Parishes in the Borough have produced a plan so far.</li> <li>• The TVP Community Development Action Group (CDAG) reviews local plans to ensure they have undertaken a robust process of development and consultation. The TVP Board then endorses the plan on the basis it has been developed appropriately.</li> </ul> <p>Sherfield English have now completed their plan. CDAG are confident that the process undertaken was robust</p> <p>RP requested that the plan references that HCC have worked with Sherfield English in order to demonstrate continuity with other parish plans.</p> <p>RP commended the affordable housing on A27, as a good example of how affordable housing can be developed within a parish such as Sherfield English.</p>	
<b>Action points</b>		
	The Partnership Board endorsed the Sherfield English Parish Plan.	SM

<b>Item 4</b>	<b>Major Development Areas – Governance Structure</b>	
<b>Purpose</b>	To outline to the Board the proposed governance structure for the Major Development Areas following the JAF workshop.	
<b>Key points arising</b>	<p>SM updated partners on the outcomes of the JAF workshop which looked at how the TVP can support the development of the new communities in the MDA sites.</p> <p>The workshop identified that managing the delivery of the MDA's will require strategic level and local level decision making. The workshop had highlighted that the MDA governance structures should be built into the existing structure of the LSP so as to avoid duplication and ensure consistency.</p> <p>Partners commented that the workshop had been very helpful and enabled organisations to be involved at the “beginning” of the project. It was also recognised that a lot work will be required to ensure that the existing and new communities are able to integrate.</p> <p>Partners felt it was important that expectations are managed with communities around the level of decision making that will be available. CJ said it was important that the proposed governance process fits alongside the formal planning process as part of the overall approach to implementing the MDA's.</p> <p>SH recommended that the term MDA should now be changed to ‘New Neighbourhoods / Communities’</p>	
<b>Action points</b>		
The Board approved the Governance Structure for the MDAs.		
Partners to be approached regarding appropriate involvement in the site specific groups – East Anton being the first in June 2009.		SM
Begin the process of moving from using the term “MDA” to “New neighbourhoods / communities”.		

<b>Item 5</b>	<b>JAF workshop update</b>	
<b>Purpose</b>	To outline to the Board the outcomes of the recent JAF workshops and emerging cross cutting actions for the Partnership.	
<b>Key points arising</b>	<p>4 workshops were held bringing representatives of the action groups together to identify how the JAF's can be tackled, providing an opportunity to join up activity and develop new approaches.</p> <p>A number of joint actions are emerging such as strengthening the Test Valley Alcohol project, developing intergenerational work in rural areas, supporting the delivery of the MDA's and tackling the recession.</p> <p>The next steps involve refreshing current action plans, collecting local</p>	

	performance data for the JAFs and the delivery of the community engagement workshop.
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<b>Item 6</b>	<b>Test Valley Crime &amp; Disorder Reduction Partnership Plan refresh</b>	
<b>Purpose</b>	To update Board members on the current CDRP priorities and to seek endorsement of the CDRP Partnership Plan following its recent refresh.	
<b>Key points arising</b>	<p>Garry Tallett, Community Safety Manager presented the Board with the updated version of the CDRP Plan. There is a statutory responsibility to refresh the plan annually following the completion of the Strategic Assessment. The priority areas of the plan now also reflect the Joint Areas of Focus.</p> <p>The Strategic Assessment has highlighted an increase in acquisitive crime in Test Valley and therefore the Plan needs to reflect this new area of work.</p> <p>JAF 5 is to be widened in its focus from having been specifically related to reducing the number of young people entering the criminal justice system to addressing “Offender Management” overall so that the small number of persistent offenders in Test Valley can be better managed.</p> <p>JV supported the plan but pointed out that the matter of ‘resources’ was missing and that the plan requires a section on this. RP wanted the plan to note the County Council’s involvement in this work and GT agreed to add this to the plan.</p> <p>Superintendent Rob Dexter felt that it was important that the updated plan reflected the work on acquisitive crime as this will have a real impact when looking ahead to the new public confidence target being placed on the Police and Local Authority.</p> <p>JB asked how the plan will be promoted. GT said that the plan will be on the TVP website and could feature as part of an item on the TVP JAFs overall.</p>	
<b>Action points / Decision</b>		
	The Board approved the refreshed Plan.	
	The Plan to be available on the Website	<b>GT</b>

<b>Item 7</b>	<b>Local Area Agreement Refresh</b>	
<b>Purpose</b>	To update the Board on the recent LAA refresh.	
<b>Key points arising</b>	SC presented a report highlighting where current LAA targets had changed as a result of the annual refresh. Overall there are no major changes but some targets have been frozen to reflect the current environment such as the economy and affordable housing targets.	

	<p>Confidence in Police and partners: NI 21 – Proposal to introduce this as a new indicator for designation within the LAA. Subject to results of Place Survey, further negotiation and consultation with partners will take place.</p> <p>JM commented that the JAFS are well mapped to the LAA so the Test Valley Partnership will be able to demonstrate how its work is taking forward the LAA within the context of the Borough.</p> <p>RP updated partners on the development of the Senate as the lead body monitoring the performance of the LAA. The Senate involves all the District leaders. RP represents LSP's on the senate and it's important that strong links between the senate and the partnerships are developed.</p>
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<b>Item 8</b>	<b>Andover Vision</b>	
<b>Purpose</b>	To update the Board on the future plans of the Andover Vision.	
<b>Key points arising</b>	<p>RT said this was a watershed time for Andover Vision as it approaches the end of its first life cycle and following the recent departure of Des Benjamin as Chair of the Andover Vision Board.</p> <p>The Vision Board has met recently to look at the issues and all partners were in full agreement that the Vision has a role to play, that its basic principles are still valid and as a result should continue.</p> <p>With the departure of Des Benjamin the process is now underway to recruit a new project leader. It was also agreed that Partners had a shared responsibility for ensuring that the funding is in place so that the Andover Vision Manager post can continue.</p> <p>There was discussion regarding how much the public are aware of the work of the Vision and to what level this should be. IC felt that there was good promotion of the projects through the local media. RT agreed that whilst promotion of projects was good the Vision Board needed to develop a more succinct presentation of the Vision which can be communicated to residents.</p> <p>RP highlighted the success of the Andover Chapel Project as an example of how the Andover Vision has made a real impact. Without the Andover Vision document the project would not have attracted a significant investment from the Arts Council.</p>	
<b>Action points</b>		
Further updates of progress and information to be made to the TVP Board		<b>RT</b>

<b>Item 9</b>	<b>Turnaround – Project management evaluation &amp; Inside out DVD</b>	
<b>Purpose</b>	To agree the scope of an evaluation of Turnaround which addresses the current Partnership arrangements and to showcase the new DVD produced by young people in Alamein.	
<b>Key points arising</b>	<p>JB introduced Mags Todd the Neighbourhood Activity Officer from the Turnaround project. Mags has recently co-ordinated the “Inside Out” film project in the Alamein ward and was attending the Board to showcase the work.</p> <p>The DVD, “Inside Out” was produced by residents from the Alamein ward and was launched 26th March 2009 at the Entertainer Pub in King Arthurs Way. As part of the launch the film was projected onto the outside wall of the pub where a large number of residents gathered to watch it. Mags felt that the project had developed a great community spirit by engaging neighbours and developing new friendships. The DVD was then shown to the Board at the meeting.</p> <p>All participants will get a copy of the DVD and if partners would like a copy please contact Mags via TVCS. Subject to consent it is hoped the film will be up loaded to the Website and You Tube.</p> <p>JM introduced a proposal regarding an evaluation of the partnership arrangements for the Turnaround Project. As Turnaround continues to develop it is important that Partners are able to assess the current arrangements and undertake planning regarding the future. JM stressed that this would not be an evaluation with residents it was focused on looking at the mechanisms for how Turnaround operates. The evaluation will take place over the summer and findings reported to the Board in October 2009.</p> <p>DP highlighted to the Board that as part of the Turnaround work, partners had recently been looking at the issues in relation to Credit Unions and the role they can play in helping to alleviate some resident’s debt. The Hampshire Credit Union has 10,000 members and this is an opportunity to explore how residents can access such a service at a borough level. Future proposals will be brought to the Board.</p>	
<b>Action points</b>		
Findings from the evaluation after the summer will be recommended to the board in the Autumn.	<b>JM</b>	
DP to return to the board with update / proposals regarding the development of a Credit Union in Test Valley	<b>DP</b>	
<b>Item 10</b>	<b>Election of the Chair &amp; Vice Chair of the Test Valley Partnership</b>	
<b>Key points arising</b>	BS introduced the item and reminded Board members of the process undertaken to elect the Chair and Vice Chair of the Partnership. This included that the Chair and Vice Chair can only be appointed from the Board for a 2 year term and will serve no more than 2 terms.	

	<p>1 nomination was received which proposed that Janet Blann be re-elected as Chair and that Cllr Ian Carr be elected as Vice Chair.</p> <p>The board appointed Janet Blann as Chairman and Ian Carr as Vice Chairman.</p> <p>Janet said it was a privilege to continue as Chairman and thanked the board.</p>
<b>Decision</b>	The board appointed Janet Blann as Chairman and Ian Carr as Vice Chairman for a further term of 2 years.

<b>Item 11</b>	<b><u>AOB</u></b>
<b>Community Engagement Workshop – 8th May, 9.30am, Conf 1, Beech Hurst - JM</b>	
<ul style="list-style-type: none"> <li>The focus for the day will be how as partners we can collectively respond to the community engagement agenda and to identify some clear next steps. The workshop will be facilitated by Davy Jones.</li> </ul>	
<b>Annual Celebration of Events – 20th July at The Lights, Andover - JM</b>	
<ul style="list-style-type: none"> <li>This year’s Partnership ACE event will be held on Monday 20<sup>th</sup> July at the Lights Theatre in Andover. Information for the event will be sent out over the coming weeks.</li> <li>The emphasis will shift to be a more stakeholder led event this year whereby local partners will be able to engage in discussions of how the JAFs are being tackled and the role they play in delivering their services. The event will also be an opportunity to showcase the TVP achievements from over the last year.</li> </ul>	
<b>Purdah period - SC</b>	
<p>The County Council has now entered its purdah period in preparation for the local elections in June and therefore County Councillors will not be undertaking any public duties during this time.</p> <p>Sian also announced that this will be her last Board meeting as she is leaving her post at Hampshire County Council. The Board wished her well and thanked her for her work with the Partnership.</p>	
<b>Andover College Update - TJ</b>	
<ul style="list-style-type: none"> <li>Nothing is yet clear on the capital bid programme for the new college but is optimistic that the capital build will happen just not to the previous level of £140 million. The challenge is that expectations were raised. Tim will keep the board informed of any further information.</li> </ul>	
<b>Economic downturn - TJ</b>	
<ul style="list-style-type: none"> <li>Adult skills – Training needs for long term unemployed has risen due to the economic downturn. Unfortunately funding is only given when the person finds employment.</li> </ul>	

**Andover Food Bank - SH**

- SH mentioned that the Andover Food bank stretches as far as Romsey. Perhaps a rethink of the name is needed to reflect the work that is being delivered.

**NHS Hampshire - CJ**

- The Primary Care Trust has been re-branded and is now called NHS Hampshire. The re-branding has helped to make the commissioning arm and the provider arm clearer, with [NHS Hampshire](#) being the commissioning body and [Hampshire Community Health Care](#) as the provider for community health services.

**Next Meeting**

**Friday 17 July** – Council Chamber, Duttons Road, Romsey at 9.30am