

# Community Learning

## DRAFT MINUTES



Website [www.yourtestvalley.com](http://www.yourtestvalley.com)

<b>Team:</b>	Test Valley Community Learning Partnership		
<b>Date:</b>	7 December 2010	<b>Copies to:</b>	As Listed
<b>Venue:</b>	The Grosvenor Hotel, Stockbridge 12.00 -2.00pm		

<b>Present</b>		
George Allen (Head of Hampshire Learning, Recreation & Heritage, HCC)	Linda Clarkson (Children's Services)	Paul Connor (TABS Training)
Stephen Cottrell (School Improvement Manager, HCC, Chair of the Group)	Dawn Elson (Test Valley Community Services)	David Gleave (TVBC – Co-ordinator of the Group)
Patrick Goatley (Deputy Head Teacher Harrow Way Community School)	Clive Graham (Community Education Manager, Harrow Way Community School)	Kim Hide (Assistant Head Teacher John Hanson School)
Janet House (Andover Connexions)	Lesley Johnson (Adult & Community Learning Co-ordinator Mountbatten School)	Jan Lefley (Community Education Manager, Romsey Community School)
Melody Mew (Enham and Vice Chair of the Group)	Sue Muldowney (Hampshire Learning Recreation & Heritage, HCC)	Helen Overton (Hampshire Learning Development Officer, HCC)
Ann Rutherford (southern Test Valley Connexions)	Terri Sandison (Head of Widening Participation University of Winchester)	
<b>Apologies</b>		
Lisa Aitken Learning Manager (Enham)	Tim Deery (Head teacher, Portway Junior School)	Deana Hilton
Andrea Hulme	Debra McAndrew (Early Education & Childcare Unit, HCC)	Jane Selby (HCC, Libraries Test Valley & New Forest)
Martin Simmonds (Principal Sparsholt College Hampshire)	Jenny Stevens (Andover Museum)	

# Community Learning

## DRAFT MINUTES



<b>Agenda</b>			
1.	Apologies		See above
2.	Minutes of previous meetings on 5 <sup>th</sup> October		
3.	Matters Arising		
4.	Funding Update for Academic Year 2011-2012		
5.	Moving the Partnership Forward		
6.	Any Other Business		
7.	Dates of Next Meeting (at Grosvenor Hotel, Stockbridge 12 noon -2.00pm)		

<b>Summarised notes of the discussion and action points</b>	
1.	<b>Apologies</b> – see above
2.	<b>Minutes of Previous Meeting on 5<sup>th</sup> October</b> – agreed
3.	<p><b>Matters Arising</b></p> <p>i) <b>Federated Schools (HO)</b> Awbridge and Wellow interviewed for a joint head but did not appoint.</p> <p>ii) <b>Job Clubs (JL)</b> North Baddesley now has a job club supporting 15 people. Romsey Job Club at Romsey Community School is going strong and Andover Job Club at Askalot is being managed by Christine Alexander half a day per week following the ending of EU funding and BT's Everyone Online project.</p> <p>iii) <b>Hampshire Learning Providers meeting 7 October (GA)</b> Romsey Community School's operating deficit on Adult &amp; Community Learning (ACL) will be gone quite soon as will Harrow Way Community School's.</p> <p>AG met southern Test Valley schools and Test Valley School and was impressed with their financial resource planning which will put them in a better position looking forward.</p> <p>Community Schools will know their budgets for 2011/12 by 31December 2010.</p>

# Community Learning

## DRAFT MINUTES



<b>4.</b>	<p><b>Funding Update for Academic Year 2011/12 (GA)</b></p> <p>The Government have not yet agreed an allocation for Adult Safeguarded Learning.</p> <p>Within Hampshire County Council, as part of widespread re-structuring, Hampshire Learning will transfer from Recreation and Heritage to Children's Services from April 2011. It is anticipated that the current £2.1m. Budget will be cut though not as much as the previously-feared 40% cut BIS announced.</p> <p>At the same time as budget cuts Government are reforming Adult Learning with emphasis on: how it contributes to "The Big Society", employability skills, outcome targets etc.</p> <p>TS asked about progression from adult learning into formal qualifications and CG said it can often take 2-4 years for an individual. The new Work Programme will begin next April.</p> <p>Hampshire budget is above the £0.5m. threshold not to face pressure to merge with other authorities e.g. Portsmouth's budget is £400,000 (which compares with Harrow Way Community School's £300,000) and all staff on the Isle of Wight Council have been issued with redundancy notices.</p> <p>CG asked about indicative allocations (in advance of the formal funding application process) but GA re-iterated that he would like to give the Test Valley figures as soon as Government had announced the Hampshire settlement, hopefully in the New Year. GA reminded the meeting that Test Valley community school ACL providers also delivered in New Forest, Basingstoke and Winchester districts so the future budget was important beyond Test Valley itself.</p>
<b>5.</b>	<p><b>Moving the Partnership Forward</b></p> <p><b>Sub group meeting with Andover College (JL, LJ, PC)</b></p> <p>The meeting, held to explore possibly joint working, proved extremely positive. Andover College is developing into southern Test Valley. The College may not have any Adult Learner.</p> <ul style="list-style-type: none"><li>• TABs Training is cheaper to do deliver than the community schools' therefore we need to work across the providers to ensure best value for money</li><li>• We need to know what everyone is delivering throughout Test Valley – private as well as public providers – see actions below</li></ul>

# Community Learning

## DRAFT MINUTES



- Full cost recovery courses (e.g. Art and Pilates etc.) should be removed from our calculations as we focus on subsidised learning.

TS added that the University of Winchester had talented students who were able to deliver learning if we were looking at Full Cost Recovery where tutors do not need to have teaching qualifications, (as they do for publicly funded learning).

- Learndirect – should be available across Test Valley e.g. in Andover College and in Romsey schools
- We should concentrate on those with low literacy levels especially in Andover (including adults in employment)
- Andover College campus is not used in the evenings because there is not enough staff therefore it offers a great resource for other training providers to use.

### **Costs for Hampshire Learning funded contract only(CG)**

Assume £350,000 contract for Test Valley which allows for two administrators and two programme team leaders plus one manager (grade F, 52 week posts)

### **Governance of a new Test Valley managing body:**

- Social enterprise
- Company limited by guarantee
- Mutual society – the Government's preferred legal entity - Jan will attend a course in February 2011

Single point of contact – Test Valley Learning

Resources: as well as supporting community schools, the Partnership could commission other providers (currently not supported by HCC) including health authorities and children's centres.

CG asked who will complete the funding applications and GA answered that the established body would manage the resources on behalf of the TVLP.

MM asked that Enham not be overlooked and the meeting was reminded that Enham now manages the Andover Teenage Pregnancy contract.

Therefore we need to know who is delivering what.

# Community Learning

## DRAFT MINUTES



Agreed:

DAG to ask Skills Funding Agency & Mencap

HO to ask U3A

SM to go back to predominantly public sector providers who completed previous audit of learning in Test Valley (for 2008 Responding to the Recession conference)

There was some discussion of the new Schools White paper, "The Importance of Teaching" which defined a new more traditional curriculum but didn't seem to place much emphasis on work-based learning (diplomas, out placement, vocational) but did offer the new Pupil Premium worth £400 for every pupil on school meals.

JL made the point that as part of the re-structuring of several public sector organisations where "Test Valley" was being lost Adult and community Learning would in future be managed based on the district boundary (e.g. Policing boundary now likely to include Andover with Basingstoke, Hart, Rushmore and Andover/Winchester NHS Hospital Trust likely to merge with Basingstoke).

### **What happens next?**

Government announces grant settlement to HCC

HCC allocates funds to 3 Test Valley schools

Partnership decides governance model

Romsey Community School will put a discussion paper through the School Governor's meeting.

Agreed: For the sub group to meet in late January 2011 as soon as HCC has decided school allocations

## **6. Any Other Business**

DAG – The Business of Learning conference (Andover businesses working with Andover schools) was postponed from October 2010 to 22 March 2011 at The Lights. A representative from the Co-op will be a guest speaker.

TVBC has shortlisted 4 consultancies prior to appointing one to do a study of Andover's training needs as background to deciding how to allocate the S.106 funds from Goodman at Andover Commercial Park.

JH – The new Integrated Youth Support Service (IYSS) is going ahead which will combine the former Youth Services and Connexions. New managers have been appointed.

# Community Learning

## DRAFT MINUTES



Whereas in the past Test Valley was split between Andover and Eastleigh (which covered southern Test Valley) it will now be a single area. There will be 8 areas across Hampshire so some districts e.g. Winchester & Eastleigh and Fareham & Gosport will be combined.

There will be a District Manager for Education and Inclusion and another for Children and Families, which will include IYSS.

HO – Following a recent presentation to the Group a new learning group has set up in Broughton. The learners are mostly retired but are keen to inject an element of learning into other local clubs such as running gardening and bee keeping courses, flower arranging. The new group is working with young mothers at Middle Wallop because, while the airmen go away for 4-5 years, the mothers and children stay put. The Museum has generously offered free access to its education facility and conference rooms and is keen to help.

On 3 November 2010 a University of the Third Age (U3A) branch has become established in central Test Valley following an inaugural meeting in Stockbridge. This new group was co-sponsored by Hampshire Learning and TVBC. So far 55 people have signed up and 12 organisations and are looking very promising.

MM – Funded by Innovations, Enham is finding working placements for students at Icknield Special School.

Andover & District Disability Forum, supported by TVCS, has a new education sub group.

Enham has a new Karton Centre specialising in printing which outside agencies may be able to make use of – see Melanie.

SM – attends the TVP Health & Wellbeing Groups although Helen is the authority on areas relevant to this Group e.g. healthy eating.

TS – Aimhigher will be funded to July 2011 and in Andover the Primary Project, involving all 9 junior schools, is going well with parents and children in Years 5 and 6 visiting the University campus. It will culminate in July's Andover Junior Graduation. The University has contingency plans to maintain a level of service when Aimhigher goes which may mean it drawing back its outreach to towns such as Andover and Basingstoke.

More generally the University is anticipating 40% cuts and with higher tuition fees from 2012 the result on student numbers and income is very uncertain. Because the cuts in Government funding for tuition will disproportionately hit arts and humanities and because teacher training funding will move to schools the

# Community Learning

## DRAFT MINUTES



impact on the University could be significant. On the plus side the University of Winchester's financial status is pretty solid.

CG – As part of the bid to the British Heart Foundation to designate Andover “A Healthy Heart Town” Andover Adult & Family Learning is delivering Health days in Stockbridge and North Baddesley and in Andover between January and March 2011. The Children's Centres will raise Health and wellbeing as part of parental learning.

At this point in the meeting DAG, on behalf of the Group, offered Clive a vote of thanks for all the work he had put into adult and community learning and especially family learning in Andover over decades. The meeting gave its applause. Clive then spoke about his passion for adult learning and recounted in particular the Andover Family Learning Project which was funded by ESF and helped literally hundreds if not thousands of individuals in the town.

PC – a new course (Employment and Personal Development Programme) has been established in Andover, linked to Jobcentre Plus, and designed to improve employability. Previously JC+ candidates had to travel to Basingstoke for the service. It is a tutored one day a week course resulting in a City and Guilds level 2 qualifications.

Romsey Connexions – NEET figures are down to 44 for November 2010 (57 in total including LDA) – which is very good news.

LC - Spring Meadow Children's Centre has 75 children and draws lots of parents in and refers to Andover Job Club.

### 7. **Date of Next Meetings**

12 noon - 2.00pm at The Grosvenor Hotel, Stockbridge:

Tuesday 8 March 2011

Tuesday 14 June 2011

Tuesday 13 September 2011

Tuesday 6 December 2011