

# Test Valley PARTNERSHIP



Minutes of the PARTNERSHIP BOARD held at Beech Hurs  
at 9.30am on Friday 19<sup>th</sup> October 2007 t, Andover

## Attendees:

<b>Name</b>	<b>Organisation</b>
Janet Blann (Chair)	Test Valley Community Services (TVCS) Chairman Test Valley Partnership
David Bidwell	TV Association of Parish Councils
Sian Campbell	HCC Hampshire Action Team (HAT)
Richard Watson	HCC Children's Services
Cllr. Sandra Hawke	TVBC
Dr. Christine Jackson	Hampshire Primary Care Trust
Penny Lane	TVBC
Rev Derek Overfield	BANHIM
Mollie Antrobus	Andover Mencap
Steve Benson	Testway Housing
Cllr. Ian Carr	TVBC Vice Chairman Test Valley Partnership
Carol Rooke	Victim Support Hampshire and IOW
Lt. Colonel Charles Milner Williams	Association of Parish Councils
Bernard Sully	TVBC
Roger Tetstall	TVBC
Chief Supt. Anne Wakefield	Hampshire Constabulary

## Apologies from:

Alan Parvez	Defence Equipment & Support (DE&S)
Madeline Edmunds	Test Valley Arts Foundation
Jan Lefley	Romsey Community School
Marion Woods	Test Valley Partnership Manager
Cllr. Roy Perry	Hampshire County Council (HCC)
Lyn Penny	HCC Children's Services
Peter Jenkinson	Winchester and Eastleigh Health Trust

Item1	<u>Review of Actions agreed at April Board Meeting</u>	
Actions from the previous meeting		Progress
Changes to the wording of the Community Plan	Some	outstanding. Changes to be made to the master copy (BS)
Endorsement of Parish Plans		On agenda
Circulation of Kings Somborne Parish Plan	Complete	
BS to send SC the Parish Plan guidance leaflet	Complete	
Best Value Review of Vulnerable People	To be reported	in January (PL)

Item2	<u>Governance Review</u>	
<b>Purpose</b>	To agree revised Terms of Reference for the Partnership	
<b>Introduction</b>	The revised Terms of Reference were submitted for the Partnership Board's approval. It was recognised that the Terms of Reference may have to be updated in the future in response to further government guidance.	
<b>Key points arising</b>	<ul style="list-style-type: none"> <li>• Membership of the Action Groups It is suggested that a flexible approach is taken to Action Group membership, but that membership be kept under regular review.</li> <li>• Period of office for Chairmen of the Action Groups It is suggested that there needs to be some rotation of the Chairmanship of the Action Groups, and that periods of office should mirror that of the Chairmanship of the Board.</li> <li>• Protocol The Principles of Partnership working, which have not changed since TVP's formation, need to be updated.</li> <li>• The Terms of Reference need to place the Test Valley Partnership in the wider context of strategic planning in Hampshire and the South East.</li> </ul>	
<b>Decisions and Action Points</b>		
<b>Action</b> – An updated Partnership Agreement to be brought to the next Partnership Board for endorsement	<b>Bernard Sully</b>	
<b>Decision</b> – The Board approved the revised Terms of Reference subject to the inclusion of an appropriate description of how the Test Valley Partnership fits into the bigger picture, once county governance structures have been agreed and new government guidance has been received.	<b>Bernard Sully</b>	

<b>Item3</b>	<b><u>CommunityPlan–NextSteps</u></b>	
<b>Purpose</b>	To receive an update on progress to date with the production of action plans and a summary version of the Community Plan	
<b>Introduction</b>	<p><u>The Test Valley Partnership Delivery Plan</u></p> <p>All Action Groups now have an Action Plan and these have been collated into a Partnership Delivery Plan.</p> <p>The Delivery Plan needs further work to:</p> <ul style="list-style-type: none"> <li>• prioritise actions – the plan is currently too detailed and unfocused.</li> <li>• create a consistent form of presentation.</li> <li>• ensure that there are strong links between the target outcomes and proposed measures.</li> <li>• include joint projects in specific areas of the borough (e.g. turnaround) and agree a phased approach to tackling other areas, based on sound evidence and assessment of needs.</li> </ul> <p>This work will need to take account of the new LAA and National Performance Indicators.</p> <p><u>The Community Plan</u></p> <p>A Community Plan summary document has been produced including a 'What will change' and 'How will we do it' sections for each of the eight themes of the Community Plan. The Board is asked to review the content of these sections and the format of the document and feed back any comments.</p>	
<b>Action points and Decisions made</b>		
	<p><b>Action</b> – To complete the Partnership Delivery Plan it is proposed that the Co-ordinators and Chairs (or delegate) from each Action group attend a workshop.</p> <p><b>Action</b> – A concern was raised that the baseline data may not be readily available for some of the measures. This to be checked.</p> <p><b>Action</b> – Comments on the summary Community Plan to be sent to Bernard Sully.</p> <p><b>Decision</b> – The Board approved the overall approach to the development of a summary Community Plan subject to any further comments on matters of detail being sent to Bernard Sully.</p>	<p><b>PL to organise</b></p> <p><b>BS to contact Coordinators</b></p> <p><b>TVP Board and Co-ordinators</b></p>

<b>Item4</b>	<b><u>HampshireCommunityStrategyandLAADevelopment</u></b>	
<b>Purpose</b>	ToreceiveanupdateonthedevelopmentoftheHampshireSustainableCommunityStrategyandLocalAreaAgreement.	
<b>Introduction</b>	<p><u>HampshireSustainableCommunityStrategy</u></p> <p>ThenewLAAwillincludeindicatorsandtargetstowardsthe longer term Hampshire Sustainable Community Strategy. A draft issue paper for the Hampshire SCS will be circulated at the end of October</p> <p><u>LAADevelopment</u></p> <p>A process and principles have been agreed for the development of the new Hampshire LAA. There will be an assumption towards reviewing the current LAA rather than starting a fresh. Government guidance on 'Negotiating New Local Area Agreements' can be found on the DCLG website.</p>	
<b>Key points arising</b>	Observations were made about the lack of communication regarding the LAA process in recent months. Previously regular bulletins had kept partners informed. Communication was felt to be key concern in ensuring that the process was inclusive and that there was sufficient local input into the LAA.	
<b>Action points</b>		
<b>Action-</b>	Information about LAA development will be passed on as soon as available, and the communication issue will be raised with relevant HCC officers.	Sian Campbell

<b>Item5</b>	<b><u>Parish Plans Update</u></b>	
<b>Purpose</b>	Toreceiveanupdateonthe preparation of Parish Plans	
<b>Introduction</b>	The Community Development Action Group will be endorsing the process used by the parishes to create Parish Plans. So far three plans have been endorsed; those of King's Somborne, Longparish and Houghton and Bossington.	
<b>Key points arising</b>	<ul style="list-style-type: none"> <li>• Other parishes are at various stages in the completion of their plan. A draft has been completed for the parish of Sherfield English, and Ampfield is also well advanced with its plan. A number of other parishes have been in contact with Community Action Hampshire, including: <ul style="list-style-type: none"> <li>○ Grateley</li> <li>○ Charlton</li> <li>○ Wellow</li> <li>○ Mottisfont</li> <li>○ Longstock</li> <li>○ North Baddesley</li> <li>○ Wherwell</li> <li>○ Broughton</li> </ul> </li> <li>• Anne Wakefield stated that the completed Parish Plans need to be fed back to the members of the Partnership Board, so that where</li> </ul>	

	necessary agencies can provide an appropriate response.	
	<ul style="list-style-type: none"> <li>With more Parish Plans now being completed, there is a potential problem in managing the demand for assistance both with developing and implementing plans. A workshop is to be held to address this issue Longstock Village Hall at 1.30pm on the 13<sup>th</sup> November.</li> </ul>	
<b>Action points and Decisions made</b>		
	<p><b>Decision</b> – The Partnership Board agreed to accept the recommendation from CDAG that the Kings Somborne, Longparish and Houghton and Bossington Parish Plans be formally endorsed.</p> <p><b>Action</b> - When a Parish Plan is completed it should be posted on the TVP website and sent around to the members of the TVP Board.</p>	<p><b>Bernard Sully/ Samantha Cornick</b></p> <p><b>Bernard Sully/ Samantha Cornick</b></p>

<b>Item 6</b>	<b><u>Partnership Timetable 2008 and Away Day Arrangements</u></b>	
<b>Purpose</b>	To agree the timetable of meetings for 2008 and give preliminary consideration to arrangements for the Board's Away day.	
<b>Introduction</b>	The timetable for next year has been provisionally arranged and circulated for agreement.	
<b>Key points arising</b>	<ul style="list-style-type: none"> <li>The Chairs and Coordinators Group is now only scheduled to meet twice a year with the option of additional meetings should a particular need arise.</li> <li>The Away Day has been postponed to February and will focus on the delivery of strategic outcomes. It is hoped that new guidance on LSPs will then be available.</li> </ul>	
<b>Action points and Decisions made</b>		
	<p><b>Decision</b> – The timetable was agreed by the Partnership Board.</p> <p><b>Action</b> – Dates of LSP meetings for Eastleigh, Winchester and New Forest to be checked for potential clashes.</p>	
		<b>Penny Lane</b>

<b>Item 7</b>	<b><u>Progress Updates</u></b>	
<b>Hampshire Action Team</b>		
<b>The Turnaround Project</b>		
<p>The information shop, Askaloth has been officially opened. New challenges are being addressed in relation to the way the shop is run and how it is staffed.</p> <p>The Community Respect and Environment Week (CREW) was a big success, 12 abandoned cars were removed and 170 people pledged to do something more in terms of recycling.</p>		
<b>Andover Vision</b>		
<p>The Andover Vision continues to make good progress and many events have taken place over the summer including; Summer Sounds, The Water Festival and the Food Fair. A plaque has now been put in the foyer of the Lights station that it is part of the Andover Vision. The Christmas Lights will be switched on in Andover on the 24<sup>th</sup> November.</p>		

<b>Romsey20/20</b>	
Updates on this project, and also the Stockbridge project Board meetings. (Bernard Sully)	will be sought prior to future
<b>0-19 Strategy Group</b>	
The format of the new Children's and Young People's Plan together using information from an event held two years ago at Beech Hurston will be updated at a workshop to be held at Invitations will be forwarded to the TVP Board and Act	lan for Test Valley has been put rs ago at Paultons Park. Future Beech Hurston the 30 <sup>th</sup> November. ion Groups.

<b>Item 8</b>	<b><u>AOB</u></b>
<b>Microphones</b>	
Microphones to be provided at the next Partnership Board meeting	
<b>Andover College</b>	
A representative from Andover College to be invited to attend Board meetings.	
<b>Andover Vision/Romsey20/20</b>	
Decision taken by the Board that a representative from report to the Board once a year, with regular updates	Romsey20/20 and Andover Vision provided at all meetings.
<b>Diversity Workshop</b>	
A Diversity Workshop was held at Longstock Village Hall to look at work across Test Valley with BME groups. This was a success and has led to the organisation of an International Evening to be held at the Bridge. A report is being produced based upon this and previous Diversity Workshops and this will be circulated to the Board.	
<b>Family Learning Conference</b>	
This has been postponed	
<b>Celebration of Learning</b>	
This is to be held on the 1 <sup>st</sup> November at The Lights.	
<b>12 Schools Project</b>	
This is a project to try and tackle exclusion which has taken place in primary schools. Currently there is a view to piloting the scheme in Winton Secondary School.	
<b>Kings Somborne – Best Village Award</b>	
Kings Somborne recently won an award for best village.	