

TURNAROUND PROJECT STEERING GROUP – TERMS OF REFERENCE

Name of Meeting

Turnaround Steering Group

Purpose

- To provide strategic guidance to the operational staff of the Turnaround Implementation Group
- Employer of Turnaround Neighbourhood Activity Co-ordinator
- To ensure the Action Plan is progressed by collaborative working to achieve the overall aims and objectives

Frequency of Meetings

Meetings will be scheduled in the diary every 2 months. Meetings will not last more than 1.5 hours.

Membership (comprises decision makers and budget holders – representatives from:)

- Hampshire Constabulary (Martin Jeffery)
- Hampshire County Council (Mike Wickenden)
- Hampshire Primary Care Trust (Rob Carroll)
- Independent (Jean Lannie)
- Test Valley Borough Council (Brian Cowcher)
- Test Valley Community Services (Janet Blann)
- Testway Housing Ltd (Debbie Pike)

Information Required

- Minutes from the previous Turnaround Steering Group
- Minutes from the previous Turnaround Implementation Group.
- Participatory Needs Assessment (PNA)

Review

- Action Plan to be reviewed bi-monthly (to ensure progress)
- Steering Group to facilitate GAP analysis and evaluation for each project (to be worked up)

Reporting

- Exceptions report to be presented by the CEO of TVCS

Meetings will be minuted and progress reported to the Local Strategic Partnership.