

The notes of the Turnaround Project Steering Group meeting that was held on  
Thursday 13 March 2008  
at 2pm in the Board Room at Testway Housing Ltd

Present: Janet Blann (Chairman) – TVCS  
Rob Carroll – Hampshire PCT  
Brian Cowcher – TVBC  
Clive Graham – Andover Family Learning  
Debbie Pike – Testway Housing  
Mike Wickenden – HCC  
Lorna Bradley (Minute Taker)

**1 WELCOME AND APOLOGIES**

**ACTION**

Apologies were received from Verna Brown (Rob Carroll attended in Verna's place, and Martin Jeffery).

**2 MINUTES AND MATTERS ARISING FROM TURNAROUND PROJECT STEERING GROUP HELD ON 17 JANUARY 2008 AND 15 NOVEMBER 2007**

There were no minutes from the meeting on 17 January 2008. The Steering Group had met 1 hour ahead of the Turnaround Implementation Group on 17 January 2008, and all was covered during the Implementation Group meeting.

The minutes from 15 November 2007 were approved as an accurate record of the meeting.

**5 Shop**

Rob confirmed that a sexual health clinic had been launched at the shop in February 2008.

The shop publicity event had been rescheduled from February to April 2008.

**10 Turnaround Implementation Group**

A rota would be drawn up for the Steering Group to chair. Lorna would continue to prepare the agenda and minute the Implementation Group.

***Post Meeting Note – Debbie is currently not able to chair all scheduled Implementation Group meetings, so no rota required.***

### 3 PROJECT REPORT

Janet distributed a revised project report. Mags Todd had started on 11 February 2008 and is now working on Easter and May activities.

Mags wants to develop Grapevine and increase numbers, so she will need a more organised, larger scale approach. Brian thought that Wardens could help with delivery, but not every edition. Brian advised of tensions on the estates, as it was seen by some residents that attention is focussed on King Arthurs Way.

Janet agreed to send a copy of Grapevine to all Steering Group members, along with deadlines for articles.

Janet

Debbie suggested that as this would fit under the Communication Plan, that she would raise it at the Implementation Group on 27 March under the communication banner.

Debbie

### 4 FUTURE FUNDING/STAFFING OF TURN AROUND PROJECT CO-ORDINATOR

Janet raised the issue of funding for Mags' post. It was agreed that Janet would invoice Testway for £10k toward the post.

Janet

Janet agreed to work up a proposal in conjunction with Brian, and try to identify any other funding. Proposal to be brought to Implementation Group on 27 March.

Janet/Brian

Janet advised that a member of Testway staff had expressed concern that the shop was not working, and had made a further inappropriate comment about commitment from other agencies. Debbie reported that Testway staff had felt vulnerable as their "buddy" organisation had not turned up at scheduled times.

***Post Meeting Note – this has been discussed with the member of staff concerned.***

It was agreed that Brian would reinforce all agencies commitment to the shop at the Implementation Group meeting on 27 March.

Brian

Marianne would organise a Users Group meeting for end March/early April.

Marianne

**5 EVERYBODYONLINE(EOL)PROJECTUPDATE**

Debbie had met with Heidi Lloyd and clarified Christi ne's role. It was felt that EOL could have a part to play in addit ional funding hubs for learning. Debbie to invite Heidi L loydto attend the Turnaround Steering Group.

**Debbie**

**6 COMMUNITYAUDITFEEDBACK**

Discussion took place on what to do with the information from the community audit feedback. Debbie suggested that thi s was taken back to the Turnaround Implementation Group, and then have a further brainstorming/workshop session, and possibly set up some short-life small groups to take forward the i tems highlighted in red. Rob suggested that the broader IMD indices could also be referenced.

**Debbie**

Rob queried why there was no specific health question on the survey. Debbie advised that an analysis had taken place on w hat questions were asked in the 2004 survey, and questions had been framed from that base point.

**7 ALAMEINCOMMUNITYASSOCIATION**

Janet reported that the Alamein Community Association ha d taken on the employment of 2 youth workers, which was aver y positive step. TVCS were doing the payroll function, bu t the Community Association hold the funds and are responsible for the 2 youth workers. However, this left a question over who is responsible for the Youth Group.

Dawn Elson would meet with Margaret Innes to discuss responsibility and accountability for the Youth Group.

**Dawn**

**8 KEY INFORMATION TO TAKE TO TURNAROUND IMPLEMENTATION GROUP**

There was nothing to add.

**9 ANY OTHER BUSINESS**

There was no other business.

**10 DATE OF NEXT MEETING**

8 May 2008, 2pm at Testway House