

Test Valley PARTNERSHIP



Notes of the Turnaround Implementation Group meeting
held on Wednesday 26 September 2007
at 2pm in the Board Room at Testway Housing Ltd

Present:

Dave Ball	Margaret Inness
Janet Blann	Jean McLeod
Lorna Bradley (Minute Taker)	Matt Reeves
Verna Brown (Items 6-8)	Sarah Smith
Brain Cowcher	Marie Spanswick (Items 1-6)
Dawn Elson	Kerry St John (Items 1-7)
David Gleave	Richard Watson
Clive Graham	Mike Wickenden (Chairman)

1 WELCOME AND APOLOGIES

ACTION

Mike Wickenden reported he was chairing the meeting in place and introductions were made round the room. Apologies were received from Debbie Pike, Ange Moon, Cllr Mrs Sandra Hawke, Susan Sheppard, and Martin Jeffery (Matt Reeves attending in Martin's place).

Mike advised all of the sad news of Jean Lannie's death, and the Group noted she would be sadly missed.

2 MINUTES AND MATTERS ARISING FROM TURNAROUND IMPLEMENTATION GROUP MEETING - 25 JULY 2007

The Minutes were agreed as a true record.

5 - Alamein Community Association
Mike reported that Hampshire County Council had approved the grant application for kitchen refurbishment.

5 - Action Plan
The Community Fun Day had taken place on 22 September 2007.

6 - Feedback from Neighbourhood Activity Co-ordinator
Richard Watson and Kerry St John to liaise on volunteer

training.

3 MINUTES FROM TURNAROUND STEERING GROUP MEETING-10SEPTEMBER2007

The Minutes from the Steering Group had been attached for information only and were noted.

4 FEEDBACK FROM NEIGHBOURHOOD ACTIVITY CO-ORDINATOR

Kerry St John distributed the report from August 2007 and highlighted the excellent turnout for the Summer activities, and families staying with their children for events.

Brian queried how many different families attended the Summer events. Kerry will analyse the attendance forms and report back.

Kerry

Community Fun Day-22 September 2007

350 people had attended, and 170 pledges committing to recycling had been received. Kerry had issued a questionnaire on the day. TVCS had agreed to analyse the Andover Vision questionnaire. Janet Blann thought that as a result of the feedback, some of the questions for the community audit might change.

Lack of toilets and the need for a food van at future events were noted.

Marie Spanswick reported that she would liaise with Mike Pratt regarding photos of the event.

Jean and Kerry noted the cross-over in their aims to get more family activities planned, and an inter-generational project.

5 UPDATE ONEOL

The update on EOL was contained within the Minutes of the Steering Group. Dave Ball added that Christine Alexander had been seconded to the role of Everybody Online Project Officer.

The EOL launch would take place on 4 December 2007. It was confirmed that EOL were arranging and funding the launch.

David Gleave reported that BT had previously sponsored hardware, and had supplied Testway Housing with a computer for which EOL would provide an upgrade. Sarah Smith advised that the computer is due to be used at a sheltered scheme as part of Silver Surfer programmes.

6 **SHOP**

Brian Cowcher gave an update on the shop, which was up and running. Kerry reported some positive feedback on the shop.

The Community Action Group had given in principle agreement to fund signage, providing the Community Safety Partnership agreed. Marie was working on the logo and signage. Brian advised that the signs must be under 1.55m, otherwise planning permission would be required. Brian confirmed there would be no objection to painting the shutters.

Launch of the shop would take place on 18 October 2007. The shop would be opened by the person who had suggested Askalot as the shop name. Marie suggested that Councillor Mrs Sandra Hawke be invited to say a few words. Brian to discuss with Sandra.

Janet raised an issue in that Kerry had been on her own Monday, as Christine Alexander had not been there and consequently the shop had to shut when Kerry left. Brian requested that all issues regarding the shop be fed back to Marianne Piggin.

Janet advised that the police and Testway had both offered to man the shop on Wednesday's. Sarah Smith advised that discussion had taken place and it had been agreed it was better for the police and Testway to operate together.

A book would be kept in the shop to record how many people come in, and what issues were raised.

It was reiterated that if an agency is in the shop, they must take responsibility for helping people with their queries, or signposting them to the appropriate agency.

Mike requested that all agencies honour their commitment to the shop, and suggested a wash-up session in early November to assess what had worked, and identify issues.

All

Kerry

Brian

Branding

Marietabledsome draftideaonbranding,usingCamelottype characters, but in a modern setting. This would provide the geographical link to help people find the shop, but also to promote that the shop was not just for King Arthurs Way residents. A lengthy discussion ensued with the following points raised:

- “Camelot” branding would exclude other residents
- Suggestion made for the brand to include Pilgrim, Roman, and Cricketer characters
- Importance of the shop being seen as inclusive

Marie would produce postcards for the launch date (18 October) to be given out on the day, and also posted out. Marie was also dealing with the PR and publicity for the shop opening. Janet asked if there was anything ready to go out to additional guests yet. Marie advised as soon as the design was finalised, she would forward to Janet.

Marie

Marie tabled 2 updates on Turnaround progress and asked all to feedback to her with any amendments or additions.

All

7 **ACTION PLAN**

Verbal updates were given from Clive Graham, Marie, Kerry, Matt Reeves and Janet.

David asked who was working with Catherine Maxwell (EOL) on her audit/survey to establish baseline statistics. It was agreed that David would contact Catherine.

David

Dave noted that updates were not being sent through to Lorna. A large amount of work is being done, but not being recorded on the central Action Plan by the Action Plan Co-ordinators.

Post Meeting Note – Debbie Pike e-mailed Action Plan Co-ordinators asking them to record their comments on the Action Plan.

All

8 **ANY OTHER BUSINESS**

Alamein Community Association – Margaret Inness reported that the Community Association had been unsuccessful in the Awards for All bid. However, via the Local Network Fund and funding for a Youth Worker for 6 months, 2½ hours per week

had been secured, along with funding for November half term
activities, the Christmas period, February half term and a
projector.

9 FUTURE MEETING DATES

Steering Group: 15 November 2007, 2pm, Testway House (info
only)

**Implementation Group: 29 November 2007, 2pm, Testwa y
House**

The meeting closed at 3.45pm.