

The notes of the Turnaround Project Steering Group meeting that was held on
Monday 14 May 2007
at 2pm in the Board Room at Testway Housing Ltd

Present: Janet Blann (Chairman)-TVCS
Brian Cowcher-TVBC
Clive Graham-Andover Family Learning
Martin Jeffery-Hampshire Constabulary
Debbie Pike-Testway Housing
Kerry St John-TVCS
Mike Wickenden-HCC
Lorna Bradley (Minute Taker)

1 WELCOME AND APOLOGIES

ACTION

Janet welcomed everyone to the meeting. Apologies had been received from Jean Lannie (Clive Graham attended in her place), Rob Carroll and Maggie Buchanan, TVCS.

2 MINUTES AND MATTERS ARISING FROM TURNAROUND PROJECT STEERING GROUP HELD ON 8 MARCH 2007

The minutes were approved as an accurate record of the meeting.

2.3 Terms of Reference – representation from a publican
Kerry advised that she would raise this at the next King Arthur's Way Hall Committee meeting.

Kerry

3 Feedback from Kerry St John – evaluation report
Kerry advised she was not currently producing a bullet point evaluation report from events (to show numbers attending etc), but she would do a précis for this group in future.

Kerry

Agency responsibility
Janet reported that she had discussed the issue of some agencies assumption that Kerry would take responsibility for their events with the specific agency concerned.

4 King Arthur's Way Hall Committee - Cessation of Youth Club

Brian reported that the issue had been resolved. He had spoken with Emily Meadows regarding the rent for the Youth Club and the Youth Club would continue.

Youth

9 Any Other Business – Community Advocate

Debbie advised that Councillor Hughes had not been re-elected as a Borough Councillor, however he remains a County Councillor. Brian would contact the Leader of the Council and ask if Debbie could approach the 3 Alamein Councillors. Debbie would then contact the 3 Alamein Councillors to arrange a meeting and discuss the Turnaround Project.

Brian

Debbie

Debbie to contact Councillor Hughes ahead of the next Implementation Group meeting on 24 May 2007.

Debbie

Janet reminded all that we have representation from local residents via Kerry and Dawn Elson, however we need to think about expanding local representation on the Implementation Group in due course.

3 PROJECT REPORT

Kerry reported that Easter activities had gone well, with over 62 children engaging with the Youth Club, and she would produce an evaluation sheet. Debbie advised that a complaint had been received regarding the cancellation of some Easter activities. Kerry advised that the Community Wardens had cancelled the Treasure Hunt. It was unfortunate that the Warden organising the Treasure Hunt was ill, and no cover was available, therefore the event was cancelled. Brian was unaware of this, and would take back to TVBC to ensure adequate backup is in place in future.

Kerry

Brian

Kerry would distribute photos from the various events to the Steering Group.

Kerry

Kerry reported that she has a meeting arranged for 14 June 2007 to discuss Summer holiday activities. Kerry would e-mail the forthcoming events sheet to the Steering Group, and confirmed that this would show who was running the various activities.

Kerry

Kerry distributed the Grapevine newsletter. Janet reported she was looking at costings for the Newsletter (5 per year) and would seek a sponsor, or ask a partner agency for use of a colour copier.

Janet

Kerry to discuss progress on the Community Audit with John Morris, however Kerry had a poor response to her previous e-

Kerry

mail. Information about actions against the communities priorities are essential prior to a further community audit. It was agreed that success should be published before the launch of the shop, and certainly prior to the next community audit.

Kerry/Marie

It was agreed that Kerry would e-mail the Steering Group if she encountered any further "blockages".

Kerry

Profit and Loss

Janet noted a caveat on the profit and loss figures, as Mike had put in a second tranche of £9,000 which is not for use until October 2007. Therefore the actual figures are £9,000 less than shown.

Janet distributed a Nominal Activity sheet, and advised that the £3,569.61 shown gets used for hire of the Hall, cost of events etc.

4 FUNDING FOR PROJECTS

Brian noted that the Community Safety Partnership (CSP) had agreed to delegate schemes that had a direct impact on tackling CSP priorities, and Turnaround could seek funding through this route. Brian, Janet and Martin to discuss and clarify.

**Brian/Janet/
Martin**

Debbie reported that Testway's charity, Transform, had evolved and there was an annual allocation of £25,000 in a community fund that any community groups could apply to.

Kerry advised she has a pool of volunteers that she can draw on.

Debbie reported that she had a meeting scheduled with Peter Cowen (BT) on 21 May 2007, along with Brian, Glenn Peacey, Catherine Maxwell, John Rees-Evans and Mike Hughes. Potential funding for a 3 year period could be £200,000.

Janet noted that Broadband would be invaluable at the Hall, and it was noted that EPS, via the Chamber of Commerce could assist at cost. Janet to take forward/remind all.

Janet

5 KING ARTHUR'S WAY HALL COMMITTEE/COMMUNITY ASSOCIATION PUBLIC MEETING

Janet reported there had been poor public turnout at the public meeting on 27 March 2007, despite wide advertisement of the meeting. The democratic process had been followed and the King Arthur's Way Hall Committee was duly formed. It would be desirable in the longer term for those using the Hall to go onto the Committee.

Janet advised that the Committee were attending an Awayday, which would be facilitated by Alison Angell, HCC.

6 ACTION PLAN – THE WAY FORWARD

Debbie distributed an updated Action Plan. It was noted it had been reconciled with overarching themes from the Local Strategic Partnership (LSP), but also included project specific ideas.

The Turnaround Project is specifically mentioned in the draft Test Valley Community Plan, which hopefully will give the Project 5-year sustainability (the duration of the Community Plan). A discussion took place about the balance between length of the Action Plan and not losing sight of the bigger picture.

Discussion took place on how to take this forward, some suggestions were:

- Split the plan into timeframes, i.e. achievable within 12, 24 month etc.
- Split the plan into specifics for Alamein Ward, and a separate plan showing strategic issues
- Shade out strategic issues on the plan, to denote areas where the Turnaround Group have no direct influence
- Reduce the size of the Action Plan, without losing the specifics
- Reduce to amount of cross-references in the Action Plan so they appear under 1 theme

Debbie suggested that the proposed named co-ordinators for each theme would attend Turnaround Steering Group meetings to provide an update on the Plan, and enlist Steering Group members assistance with any obstacles they were finding. Key to this process would be the co-ordinators taking ownership of their theme. Amendments were made to suggested co-ordinators. It was noted that Susan Sheppard, the Andover

Vision Manager would be the link to the Andover Vision items in the Plan.

It was agreed that Debbie would suggest a meeting of the coordinators at the next Turnaround Implementation Group meeting.

Debbie

Brian agreed to contact the lead person with key LSP themes (as appropriate), in order for them to link in to the Action Plan. Debbie would then follow this up with a telephone call to discuss the fit between the Turnaround Project from the LSP and their Action Groups.

Brian

Debbie

Lorna to send out the amended Action Plan to Brian.

Lorna

7 UPDATE ON SHOP

Brian advised that a decision on the planning application was due on 17 May 2007, and the specification had been drawn up and costed (with a budget of £17,000). Alison Murrey to recontact organisations that had expressed an interest in the shop and form a schedule. The aim is still for the shop to be open at the end of July 2007.

Kerry had discussed branding of the shop with Marie Spanswick, and consultation was taking place.

8 KEY INFORMATION TO TAKE TO TURNAROUND IMPLEMENTATION GROUP

It was agreed that the main agenda item on the Turnaround Implementation Group would be the Action Plan. Additional items to be:

Debbie

- Community Association
- Shop

It was agreed that Kerry would add statistics to her report for the next Turnaround Implementation Group meeting.

Kerry

9 ANY OTHER BUSINESS

Networking Lunch – 7 June 2007: Janet reminded all about the Networking Lunch on 7 June 2007.

Councillor Sandra Hawke: Brian reported that Councillor Mrs

Brian

Hawke wished to attend the Turnaround Implementation Group as the Portfolio Holder for Housing and Community, which was agreed. Brian to contact Councillor Hawke and advise of her inclusion on the Implementation Group.

Jamie O'Reilly : Brian suggested that Jamie be added to the Turnaround Implementation Group membership, which was agreed. It was agreed that Martin would speak to Jamie, and include detail within the Crime and Safety section of the Action Plan.

Martin

10 **DATE OF NEXT MEETING**

Thursday 12 July 2007 at 2pm at Testway House.