

Test Valley PARTNERSHIP



Notes of the Turnaround Implementation Group meeting
held on Thursday 27 March 2008
at 2pm at Testway House, Andover

Present:

Janet Blann	Cllr Sandra Hawke
Lorna Bradley (Minutes)	Jean McLeod
Verna Brown	Debbie Pike
Brian Cowcher	Marie Spanswick
David Gleave	Mike Wickenden
Clive Graham	

1 WELCOME AND APOLOGIES

Apologies were received from Christine Alexander, Dave Ball, Kim Francis, Margaret Inness Martin Jeffery, Sarah Smith, Mags Todd and Richard Watson.

ACTION

2 MINUTES AND MATTERS ARISING FROM TURNAROUND IMPLEMENTATION GROUP MEETING – 30 JANUARY 2008

The Minutes were agreed as a true record.

6 – Branding for shop and Turnaround

Dave Kane and Marianne Pigginn are looking to source artwork for the shutters.

**Dave Kane/
Marianne Pigginn**

A postcard would be ready by Friday.

Marie

Marianne was looking into a shop sign. Brian to check progress with Marianne.

Brian

4 – Feedback from Neighbourhood Activity Co-ordinator

Janet advised that Grapevine had been discussed at the Steering Group, as it was being developed further, and would be included in the Communication Plan. Marie to add Grapevine to the Communication Plan; to include expanded circulation, subsequent increase in costs and method of distribution.

Marie

Due to some technical issues, Janet hadn't been able to e-mail the recent version to everyone, so hard copies were distributed at the meeting. This version would be sent out as soon as possible.

5-Volunteer Recruitment Drive

Janet reported that a couple of volunteers had come forward, and ongoing recruitment of volunteers would be in Mags workplan. Brian suggested using the community event on 19 April to help promote/recruit volunteers.

Mags

6-Update on Shop

Marianne had issued the new shop timetable to everyone.

The Archbishop of Canterbury had joined the community luncheon on 27 February 2008, which had been very successful. Janet wasn't organising the event, but had become involved and had been asked to keep the event low profile. Marie requested that she be kept informed of any events of this nature in future, whether low profile or not.

ALL

3 MINUTES FROM TURNAROUND STEERING GROUP MEETING-13 MARCH 2008

The Minutes from the Steering Group had been attached for information only and were noted.

4 FEEDBACK FROM NEIGHBOURHOOD ACTIVITY CO-ORDINATOR

Janet distributed a copy of the half term activities information, and commended Mags on her first 6 weeks in post.

Mags had recently updated the consent forms on young people's activities, and would welcome comments from anyone. Contact Mags if able to offer any additional advice/comments.

ALL

Mags was working on:

- Planning May activities and working closely with the Community Play Co-ordinator.
- Relaunch of Club Alamein and a questionnaire in conjunction with Doreen Thomas (getting Sandringham House residents interested).
- Risk assessments on activities.

5 UPDATE ONE EOL

Debbie reminded all that Christine Alexander is the EOL Project Officer, now reporting to Heidi Lloyd, Director of Strategy and Partnerships. Christine was currently off sick so Heidi had given the following update to Debbie:

January-Highs

- 6 laptops identified
- Online internet safety events held
- Identification of prospective volunteer

January-Lows

- Loss of publicity and momentum – length of time between EOL launch and Christmas break

February-Highs

- Archbishop of Canterbury visit
- Valentine’s Day Sexual Health Quiz
- Silver Surfer internet session
- ICT internet sessions

February-Lows

- Cancellation of Hampshire Youth Bureau internet safety session due to vandalism the evening before

6 UPDATE ON SHOP – BRIAN COWCHER

Brian reported it was very positive overall, with some identified areas for improvement. Brian and Mariann e had drafted a job description for a Shop Manager, Monday-Thursday, 10-1pm, approx £7-£8 per hour. Janet had identified £6,500 of funding, Verna agreed that £2,000 could go towards it, and Sandra advised she may be able to find the remaining £2,000. Sandra to confirm to Janet. One of the issues would be who the employer would be. Brian agreed to firm up the proposal and job description, then circulate it for comments.

Sandra

Brian

Brian reiterated that each agency had committed to the shop timetable, and all agencies must make sure they attend for their slot. Marie to liaise with Brian to check that the postcards that are about to be issued, reflect the correct revised hours.

Marie/Brian

Marianne was trying to organise the next User Group

meeting in April, but was struggling to get responses. All to
check dates and confirm with Marianne.

ALL

A community launch event was planned for Saturday 19
April, 12-3pm.

Marianne had produced an Askalot Newsletter, which had
been distributed. In future, Marianne would look to include
with other publications.

7 FEEDBACK ON COMMUNITY AUDIT RESULTS

Debbie outlined the aim of the community audit. It was to
measure if the community had seen a difference over the
last couple of years with issues they had identified in 2005.
A traffic lighted system had been used to easily identify
whether issues had improved, stayed the same, or
worsened.

The headlines showed:

One of the positive areas was “make the area feel safer”
and this was directly due to an increased police presence in
the area.

Keep places clear of dog mess and litter, improve parking
and improve street lighting had all been highlighted as
worsenings since 2005.

Debbie also flagged some of the wider issues which were
previously logged and appended to the Turnaround action
plan. It was agreed that some of these may need to be
brought forward into the new action plan and that would
happen following a review workshop (to be arranged).

Lorna

Sandra added that the Overview and Scrutiny Committee
had asked for a tree survey. Debbie advised that Testway
had started a 5-year tree programme.

Marie advised that the general public's perception was that
because the survey had asked questions, that we were
responsible for resolving the issues. Debbie confirmed that
one of the key points to be communicated to the community
was what Turnaround can or can't do, so that realistic
expectations can be given.

8 ACTION PLAN-CO-ORDINATORS UPDATE

The Action Plan Co-ordinators had met immediately prior to the Implementation Group and had agreed that a half day workshop would take place to refresh the Action Plan, show actions for year 2, and to archive completed actions. Lorna to arrange a date.

Lorna

Verbal updates were provided by co-ordinators.

Communication-Marie

- Following a meeting with Mags, press release to go out re: half term activities and re-launch of the Alamein Club.
- Article on EOL going into business press.
- And over Sound launch

Marie requested that everyone keeps her informed about any communications, so that the Communication Plan could be kept up to date and avoid possible duplication.

All

Learning-Clive

- Looking into homework clubs with EOL
- And over Family Learning data will be available in September 2008
- Clive commented that impact is quite hard to show, but understands the importance of measuring.
- Resident Involvement – Mags not present to give update, but some resident involvement covered in neighbourhood activity feed-back above.

Employment-David

- Will be developing the Business From Learning Conference that happened on 6 March. Now linking up businesses with schools, strengthening links for mutual benefit

Discussion about including information about the level of benefits to this part of the Action Plan.

External Environment -Mike

- Connexions merging with Youth Services
- Amazing Alamein evening – 10 April 2008

Debbie asked if there would be an opportunity to ask

supplementary questions following on from the community audit. Debbie to e-mail questions to Mike on car parking, street lighting, and land ownership.

Debbie

Policing & Crime Reduction – No update available

Youth – No update available

Health - Verna

- Will meet with Rob Carroll and review action plan
- Christine Jackson chairs Health and Wellbeing LSP, and that work is being noted at the LSP

Non-Turnaround Specific Action Plan

Debbie advised that the 'non-Turnaround specific' Action Plan would be reviewed to ensure we didn't lose sight of the linked issues even if this group weren't immediately dealing with them. Sue Sheppard, Andover Vision Manager has agreed to give an update to Turnaround.

Sue

9 ANY OTHER BUSINESS

Volunteers Event – 13 June 2008 – Janet advised there was a volunteer event being held at Hillier Gardens, Romsey on 13 June. A new award, the Richard Lovell award would be presented to a young volunteer (or group of young volunteers). If anyone wanted further information, please contact Janet.

All

Jean McLeod – Jean advised that she was leaving Kids Church, and that Jackie or Janice would attend this meeting in her place. On behalf of the Turnaround Group, Debbie thanked Jean for her valuable contribution to the project, and wished her well for the future.

Debt Advice – David raised Credit Unions and asked if Citizens Advice Bureau were involved. It was agreed that David would contact Eastleigh Borough Council to discuss a possible debt advice session in the shop, and would bring it forward under the employment theme for the ½ day workshop.

David

Major Development Area (MDA) – Brian raised the MDA and flagged the impact of housing growth, integration and dovetailing into the Alamein Ward. It was agreed that his would

be brought forward to discuss at a future meeting. Brian reported there would be a dedicated Community Worker.

Brian

Community Development Action Group – Janet advised there was a workshop on 2 April, and requested that someone from Testway attends.

Post Meeting Note – Sarah Smith & Dave Ballattende d.

Community Audit – Brian asked if the community audit was to be made public yet. Debbie noted that the Action Plan should be updated, then a decision would be made on how to best communicate the findings.

BME Worker - Brian reported that Hampshire County Council had funded a BME Worker. They would be based at TVBC offices, and was due to start at the end of April. Verna asked if they could do a session at the shop. Brian to be in this in mind. Debbie advised Brian that Testway would be happy to be part of the induction. Brian to contact Debbie.

Brian

Brian

Community Development Worker – The church has advertised for a full time Community Development Worker to be employed by the diocese, and supervised by Dawn Elson. Janet to e-mail a copy of the job description to Brian and Debbie.

Janet

The amount of resources going into Alamein Ward with the new posts of Community Development Worker and the BME Worker was noted. Duplication of work should be avoided.

Scrap Shop – Sandra advised that the Scrutiny Committee had raised the idea of a scrap shop. Premises would be required, goods would be donated, then people would pay a small fee to purchase goods (i.e. materials, paving slabs, carpet etc.)

Business Links Launch – Debbie reported she had met with Charlie Currie, Headteacher at Harrow Way School where the issue of information sharing was raised. The government's new Youth Action taskforce gives some opportunity and guidance to setting up an information sharing protocol. Debbie to send information to new Community Safety Manager recently employed by TVBC.

Post meeting note: Sue Barton has sent information and copied to Charlie.

10 **FUTURE MEETING DATES**

½ day workshop – 22 May, 1.30-4.30pm at Testway House (this will replace the scheduled Implementation Group meeting on 22 May from 2-4pm) on

Lunch will be provided

Next Implementation Group meeting will be 24 July 2008, 2-4pm, Testway House