

Test Valley PARTNERSHIP



Notes of the Turnaround Implementation Group meeting
held on Wednesday 30 January 2008
at 2pm at TVBC Beech Hurst Offices

Present:

Heidi Lloyd
Christine Alexander
Dave Ball
Sarah Smith
Jean McLeod
Brian Cowcher
Martin Jeffery
Janet Blann

Clive Graham
Mike Wickenden
Verna Brown
Kerry St John
Kim Francis
Kelly White
Marie Spanswick

1 WELCOME AND APOLOGIES

ACTION

Apologies were received from Cllr Mrs Sandra Hawke, Marianne Pigginn, Margaret Inness, Dawn Elson, Rob Carroll, Debbie Pike and Richard Watson.

In Debbie's absence, Brian had kindly agreed to chair the meeting, and he welcomed all to the meeting.

2 MINUTES AND MATTERS ARISING FROM TURNAROUND IMPLEMENTATION GROUP MEETING – 29 NOVEMBER 2007

The Minutes were agreed as a true record.

7-Update on Environment Pledges

The Environment Group has formed, becoming active, and the scope of future work and involvement of community developed.

6-Branding for shop & Turnaround

Marie apologised for the delay in circulating a copy of communication plan to all present. Marie explained content of plan and origins.

All present to review plan and feedback

ALL

- Shutters - Dave Kane and Marianne Piggin are working with community and a designer to progress art work developed by community to go on the shutters.
- Sign - Work in hand
- Postcard - Draft circulated for feedback

Dave Kane/
Marianne

Marie

Marie

4- Youth Worker

Alamein Community Association have been supported with recruitment (by TVCS). Kerry St John and Kelly Gillan have been appointed on a job share basis to begin in next few weeks.

8- Action Plan - Non Turnaround Specific
To be included in March meeting agenda.

Debbie

10- Diversity Network

Janet updated that £1k funding within TVCS will be used for Gypsy and Traveller Awareness Sessions. A provider is to be sourced for training session and awareness sessions, to be delivered around European Minority Groups. All aiming at increasing awareness of and knowledge of such groups and minority groups within Alamein Ward if considered appropriate. Verna updated on a recent meeting with Mohammed Mosadeq at Hampshire County Council and a Diversity Officer to be employed by TVBC (under the social inclusion remit) from April 2008 onwards. Jean explained that cross cutting work is underway within children and young people's plan also.

3 MINUTES FROM TURNAROUND STEERING GROUP MEETING - 17 JANUARY 2008

Meeting not held due to absences.

4 FEEDBACK FROM NEIGHBOURHOOD ACTIVITY CO-ORDINATOR

Kerry provided an update, alongside her paper.

Club Alamein is on hold at present due to minimal attendance. Further promotion work is needed.

The Awards for All application was unsuccessful due to a technicality. Further work is to be undertaken regarding kitchen equipment needed and associated funding streams.

Over 140 families attended the Christmas Community Family Fun Day. All activities provided for community free of charge (except refreshments and Santa Claus).

The recent disco was successful, and enjoyed by all.

Statistics had been circulated by Kerry to highlight the costs associated with such activities.

A copy of the latest "Grapevine" newsletter document was circulated (250 copies produced at present). Further copies requested from Hampshire Constabulary. Discussion to take place to ensure co-ordination of Grapevine and other documents. The pros and cons of the existing method of circulation was discussed.

Activity sheets for February half term were circulated to all.

Brian thanked Kerry for her effort and hard work with the Turnaround project.

5 UPDATE ONE OL – CHRISTINE ALEXANDER

Christine provided a verbal progress report (with written reports to follow in future).

Publicity

Post launch publicity had been sent to local media/papers/TVBC/ organisational websites. An item was due to be included in the Midweek Advertiser, with further information due in the Friday Advertiser in next few weeks.

Internet Drop in Sessions at Askalot

Regular sessions held at Askalot. Most of those attending are IT literate.

Targeted Sessions

Being developed to reach further members of community including a homework club with Harrow Way School, Silversurfer at Mulberry House and Job Centre Plus.

Internet Safety Day

**Marianne/
Janet**

Hoping to work with young people to develop drama workshops, possible involvement of PCSO's. Support from PCSO's offered by Martin Jeffery. Dates to be confirmed. Christine to update Marie.

Christine

Equipment

Links established with Transform laptops, project at Mulberry House.

Volunteer Recruitment Drive

Kerry to assist in flyer distribution.

Kerry

Ward Audit

Developing information on local facilities/ websites, (and future development where needed) Christine offered members of the group the opportunity for questions.

Discussion took place around the following:

- Query regarding how Charlton linked with Alamein War Memorial, Christine explained that intention to merge communities at Charlton and Alamein (young people from both areas attend Harrow Way School). Clive explained suitable links of Job Centre and AFL information and advice guidance service to be explored.
- Homework Clubs – Links can be made with Extended Services (possible funding for such work) considering links between Harrow Way and Winton Schools.
- Partnership has been developed with Hazel to link with volunteer from Active Learning for website development.

6 UPDATE ON SHOP – BRIAN COWCHER

Brian updated as follows:

- Pre-Christmas meeting with shop service users. Discussion around determining appropriate shop opening times to ensure effective cover between core hours, namely between Monday-Thursday 10-1pm
- YISP are no longer able to cover Tuesday morning.
- Revised timetable being developed. Community are continuing to use facility.
- Petra, volunteer has been recruited to develop swap shop project within shop.
- Membership card project being developed.
- Suggestion box erected, though improved signage needed.
- Testway cleaning contract working well.

Marianne

- Lower window film being sourced to improve confidentiality of environment.
- Janet updated on Kerry's replacement, hoping to begin with worker working two mornings a week at shop, possibly third session. Portable hard drive available for new postholder to improve mobile working options.
- Ongoing discussions around employment of 15hr week postholder to cover remaining slots.
- Janet working with partners to seek additional funding beyond initial resources provided by Hampshire Constabulary.
- Feedback from community regarding no access to shop for those in full time employment (beyond Wednesdays till 6pm). Group to continue to review.
- Marie urged for core hours to be covered as advertised.
- Amendments needed to timetable wording to ensure clarity around Sexual Health Clinic slot and lack of it at a same time.

ALL

Marianne

7 COMMUNICATION PLAN – MARIE SPANSWICK

Marie circulated copies of:

- Latest postcard
- Copy of communications plan
- Update to residents on survey (Group to feedback information needing inclusion to Marie)
- Copy of Together Magazine (Winter Edition) and article on EOL, Active Learning and Turnaround launch.

ALL

If anyone would like a copy of the Gold Award submission, please contact Marie.

ALL

Marie explained that press releases scheduled for January/February will begin from March onwards due to existing staff vacancy in Testway's PR department.

8 ACTION PLAN – CO-ORDINATORS UPDATE

Verbal updates were provided by co-ordinators. Co-ordinators to record their comments on the Action Plan.

**Action Plan
Co-ordinators**

9 COMMUNITY AUDIT RESULTS – BRIEF OVERVIEW FROM DAVE BALL

All members were asked to read associated documentation.

3001 questionnaires were sent out, along with door to door and phone surveys. 550 questionnaires returned, 18% response rate.

The results highlighted.

- Improved sense of safety
- Areas for improvement – Litter, car parking, paths and lighting.

Dave explained that the Testway tree survey was nearing completion (by end of February), 3 year programme being developed to incorporate health and safety issues (including lighting) Trees to be mapped on GIS for work to begin from April 2008. Not all trees are under Testway's ownership; some may be owned by Test Valley Borough Council or Hampshire County Council. In addition, considerable work is needed on land ownership. Thought needs to be given to work needed, following feedback provided.

10 ANY OTHER BUSINESS

Christine has developed ideas for further discussion with Marianne Piggin. Further update to follow on shop database.

**Marianne/
Christine**

Elaine Curtistopresent/answer queries on Community Audit at next meeting.

Elaine

Community Lunch – 27th February 2008 at the Entertainer. Invites will be sent out at end of week via e-mail.

Janet

Heidi explained that it is important for EOL to become embedded and integrated to existing community infrastructure (Brian explained action plan will need to be refreshed to incorporate areas of feedback and actions needed)

Christine

Kerry said goodby to those members present.

11 FUTURE MEETING DATES

Implementation Group: 27 March 2008, Testway House